

# **INSTRUCTIONS FOR PERMIT TO PERFORM OPERATIONS ON A COUNTY ROAD**

Please complete **all** the following items on the Permit application:

- Name, Address, and Phone Number
- Road Name, Milepost, Side of Road, Map **No.** And **Tax Lot No.**
- Type of work to be performed
- Detailed Location of work, provide as much information as possible for each field. Any additional information can be added in the miscellaneous area.
- Sign and date application.
- Include a check payable to Lincoln County for your permit fee(s).
- Print, and submit completed application to Lincoln County Public Works Dept. at 880 NE 7<sup>th</sup> St., Newport OR. Submit by fax, mail, email or bring it to the Public Works Office.

The application will be assigned a Number and a Permit Specialist will inspect the proposed work site.

- After review of the application and work site, specific requirements may be included and **must be met prior to start of any work.**
- A copy of the approved permit will be sent to you.
- You may be required to notify the Public Works Department prior to start of any work.

**Attention:** Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through 952-001-0090. You may obtain copies of the rules by calling the center.

The telephone number for the Oregon Utility Notification Center is (503) 232-1987.

**Phone us at (541) 265-5747 if you have any questions.**

