Lincoln County

Building Division
210 SW 2nd St
Newport, OR 97365
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(541) 265-4192 Fax (541) 265-6945

RESIDENTIAL MECHANICAL PERMIT APPLICATION
DEPARTMENT USE ONLY

Permit No:	
Date Issued:	By:

WORK SITE LOCATION:

PARENT PERMIT NUMBER: (Building)

STREET ADDRESS OF WORK SITE:

CATEGORY OF CONSTRUCTION:

○One/Two Family ○Manufactured home

TYPE OF WORK:

○New	○Gas line only
○Addition	○Accessory Structure
○Alteration/Repair	

PROJECT DESCRIPTION:

NOTICES

Expiration of application: This application is valid for 180 days after it has been accepted as complete.
Inspections Required: Approved County inspections must be completed before the work is performed is enclosed.
TERMS AND CONDITIONS
Correct Information: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be compiled with whether specified herein or not.
Copyright release for government entities: I hereby grant permission to the County of Lincoln to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the County's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.
Indemnity: I, the permit applicant, shall indemnify, defend and hold harmless the County of Lincoln, its officers, employees and agents from any and all claims arising out of or in connection with work done under this permit. Owner installation: This installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, exchange, lease, or rent. OAR 479.540(1) and 479.560(1).
Owner permission: I have the legal right or permission from any property owner whose property is affected by the work covered under this permit to: 1) enter the property; 2) perform the work covered under this permit; 3) leave structures on or in the affected property. The issuance of this permit shall not be construed as permission or a grant of a legal right to enter upon or remain on any property affected by the work covered under this permit.
Electronic signature certification: By attaching an electronic signature (whether typed, graphical or free form) I certify herein that I have read, understood and confirm all the statements listed above and throughout the application form.
I agree (initials):_____

APPLICANT:

Name:		
Full Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		

PROPERTY OWNER:

Same as applicant? ○Yes ○No

Name:		
Full Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		

CONTRACTOR INSTALLATION

Same as applicant? ○Yes ○No

Business Name:		
Address:		
City/State/Zip:		
Phone:	Fax:	
E-mail:		
CCB license no.:	City Lic No.:	

REQUIRED DOCUMENTS FOR APPLICATION

I have downloaded and reviewed the plans and documents Checklist (Initials): _____

SUBMITTAL METHOD FOR PLANS AND DOCS

○ Paper ○Electronic ○Not applicable

FEES:			
Description	**Qty**	**Each**	**Total**
Air Conditioner		$25.00	
Floor furnace		$35.00	
Furnace -up to 100,000 BTU		$35.00	
Furnace -greater than 100,001 BTU		$35.00	
Furnace/burner including duct work/vent/liner		$35.00	
Evaporative cooler other than portable		$20.00	
Air Handling Unit *up to 10,000 cfm		$25.00	
Air Handling Unit *over 10,001 cfm		$25.00	
Heaters: suspended, wall of floor mounted		$35.00	
Heat pump		$35.00	
Hydronic hot water system		$25.00	
Hood served by mechanical exhaust, including ducts for hood		$20.00	
Clothes Dryer		$15.00	
Decorative Fireplace		$25.00	
Gas or Wood Fireplace/insert		$25.00	
Wood/Pellet Stove		$25.00	
Mini split system		$35.00	
Range or other appliance including installation of controls		$20.00	
Water heater		$25.00	
Ductwork or venting, alternations/additions X		$15.00	
Flue vent for water heater or gas fireplace		$25.00	
Chimney: liner/flue/vent w/o appliance		$15.00	
Attic/crawlspace fans		$13.00	
Single-duct exhaust or Ductwork only		$15.00	
Appliance or piece of equipment regulated by code but not classified in other appliance categories / Other fuel appliance		$25.00	
Fuel Piping- Gas Connections – any # outlets for one fee		$10.00	
Other heating/cooling		$35.00	
Other environmental exhaust/ventilation		$15.00	
Inspection outside of normal business hours (minimum 2 hours)		$260.00	
Re inspection/Additional Inspections/Inspection for which no fee is specifically Indicated		$150.00	
Mechanical Permit Fees			
A) Permit Subtotal (from above checklist)			
B) Minimum Permit Fee (only applicable if line A is less than $160.00)		$160.00	
C) Permit Total (A or B per above)			
D) Technology Fee 10%			
E) Administrative Fee 5%			
F) State Surcharge (12% of Permit Total – Line C x 0.12 + Line D & E)			
G) Plan Review 25% of Line C			
		TOTAL PERMIT	