

# FEE SCHEDULE

FOR DEPARTMENTS OF



*Effective January 1, 2023*

The following Fee Schedule is based upon fees set by United States Code (USC), Code of Federal Regulations (CFR), Oregon Revised Statute (ORS), uncodified Oregon session laws (OL), Oregon Administrative Rule (OAR), Oregon Building Code (OBC), Oregon Mechanical Specialty Code (OMSC), Lincoln County Code (LCC), and Board of Commissioners Order (BOC).

The department head of each department reserves the right to waive a fee or fees in appropriate circumstances, such as for indigent persons seeking essential governmental services, or for services that are provided to a member of the public, but that also provide a direct benefit to the department.

This Fee Schedule is an attempt to list all fees commonly charged by each department to the public. This schedule does not include interdepartmental charges, interagency charges, franchise fees, or prices for specialized reports and publications. Some omissions may have inadvertently occurred. If an inadvertent omission is discovered, please notify Legal Counsel so the omission can be remedied in the next edition of this Fee Schedule.

*ALL DEPARTMENTS<sup>1</sup>*

|  |                             |   |
|--|-----------------------------|---|
| Photocopies (8½" x 11" or 14")                 | ORS 203.035/BOC             | \$ .25 per copy   |
| Research time                                  | ORS 203.035/BOC             | \$12.50 per ¼ hr <sup>2</sup>   |
| Dishonored checks                              | ORS 30.701(5)/BOC           | \$35  |
| Fax transmissions requested in lieu of mailing | ORS 203.035/<br>205.320/BOC | \$2 first page +<br>\$1 add'l page(s)   |
| County Budget Books                            | ORS 203.035/BOC             | \$35  |
| Flash drive, DVDs, CDs                         | ORS 203.035/BOC             | Actual cost   |
| <b>MAILINGS AND CERTIFICATIONS</b>             | <b>ORS 203.035/BOC</b>      |   |
| Mailing  |                             | Cost of postage<br>and mailing<br>container,<br>rounded up to<br>nearest whole<br>dollar amount |
| True copy certification                        |                             | \$3.75 per page   |

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<sup>1</sup> These fees apply to all departments unless otherwise specifically provided in a department's fees.

<sup>2</sup> Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

*ASSESSOR*

|  |                 |                                 |
|--|-----------------|---------------------------------|
| MAP COPIES <sup>3</sup>                            | ORS 203.035/BOC |                                 |
| Map (8½" x 11")                                    |                 | \$1                             |
| Map (18" x 21")                                    |                 | \$3                             |
| Roll size map (6 square feet and greater)          |                 | \$1 per sq foot                 |
| Map of Addresses                                   |                 | \$5                             |
| PDF file of scanned map                            |                 | \$2                             |
| Taxing District Map                                |                 | \$5                             |
| <br>   |                 |                                 |
| COMPUTER REPORTS,<br>PRINTOUTS & CD's              | ORS 203.035/BOC |                                 |
| Computer screen print                              |                 | \$ .25 per screen               |
| Computer appraisal card                            |                 | \$1 per account                 |
| Computer file spreadsheet                          |                 | \$15                            |
| Basic GIS Research report                          |                 | \$12.50                         |
| Printouts  |                 | \$40 per hour<br>(\$15 minimum) |
| <br>   |                 |                                 |
| MANUFACTURED STRUCTURE                             | ORS 446.646     |                                 |
| Ownership document                                 |                 | \$55 per document               |
| Exemption of Manufactured Structure from ownership |                 |                                 |
| Documentation (to untitled)                        |                 | \$55 per application            |
| Trip permit  |                 | \$5 per section                 |
| <br>   |                 |                                 |
| MICROFICHE COPIES                                  | ORS 203.035/BOC |                                 |
| Microfiche paper copies                            |                 | \$1 per page                    |
| <br>   |                 |                                 |
| ASSESSOR'S MAPS ON CD-ROM                          | ORS 203.035/BOC | \$28                            |

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<sup>3</sup> These maps are free to download from the County's website.

*CLERK*

CERTIFICATES

|   |                             |                                 |
|---|-----------------------------|---------------------------------|
| Certified copies of documents           | ORS 205.320                 | \$7.75                          |
| <br>                                    |                             |                                 |
| COPYING, MAILING & BILLING <sup>4</sup> |                             |                                 |
| Credit Card Service Fee                 | ORS 203.035/BOC             | 3% of the purchase amount       |
| Copies (microfilm)                      | ORS 205.320/BOC             | \$1 per copy                    |
| Copies for veterans seeking GI benefits | ORS 205.320/<br>408.430/BOC | free                            |
| Audio duplication                       | ORS 205.320/BOC             | \$15 per tape                   |
| Microfilm reel duplication              | ORS 205.320/BOC             | \$35 per reel                   |
| Election results                        | ORS 205.320/BOC             | \$.25 per copy                  |
| Abstracts                               | ORS 205.320/BOC             | \$.25 per copy                  |
| Mailing                                 | ORS 205.320/BOC             | actual cost, with a \$4 minimum |
| Billing                                 | ORS 205.320/BOC             | \$4 minimum                     |
| Location fee                            | ORS 205.320/BOC             | \$3.75 per doc                  |

LICENSES AND PERMITS

|   |                         |        |
|---|-------------------------|--------|
| Issuance of license (other than below)                      | ORS 205.320             | \$5    |
| Entertainment assembly permit                               | LCC 4.115               | \$100  |
| Junk & Secondhand Dealer license                            | LCC 4.035               | \$15   |
| Declaration of Domestic Partnership – filing – registration |                         | \$60   |
| Certified copy of Declaration of Domestic Partnership       |                         | \$7.75 |
| Marriage license-affidavit-issuance-registration            | ORS 205.320/106.045     | \$60   |
| Certified copy of marriage license                          | ORS 205.320/BOC         | \$7.75 |
| Waiver of marriage waiting period                           | ORS 205.320/106.077/BOC | \$10   |
| Duplicate marriage license                                  | ORS 205.320/BOC         | \$10   |
| OLCC license approval                                       | ORS 471.166/LCC 4.210   | \$25   |

|   |                         |   |
|---|-------------------------|---|
| PASSPORTS <sup>5</sup> (copy fees are additional) |                         | \$0.25/per page   |
| Passport and Execution (16 and older)             | 22 USC 214/22 CFR 51.61 | \$130 + \$35.50   |
| Passport and Execution (under 16)                 | 22 USC 214/22 CFR 51.61 | \$100 + \$35.50   |
| Passport Card and Execution (16 and older)        | 22 USC 214/22 CFR 51.61 | \$30 + \$35.50  |
| Passport Card and Execution (under 16)            | 22 USC 214/22 CFR 51.61 | \$15 + \$35.50  |
| Passport and/or Card – expedited processing       | 22 USC 214/22 CFR 51.61 | \$60 + 18.32 for<br>overnight mail return for expedited passports |

PETITIONS AND APPEALS

|   |                 |                  |
|---|-----------------|------------------|
| Appeal from Engineer (road work permit) | LCC 6.360/BOC   | \$50             |
| Special district annexation/withdrawal  | ORS 198.775/BOC | \$150+ pub.costs |

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<sup>4</sup> Copy fees must be prepaid.

<sup>5</sup> The first amount for Passport applications is paid to the U.S. Department of State. The \$35 fee is paid to the Lincoln County Clerk.

|  |                                  |   |
|--|----------------------------------|---|
| Special district formation/dissolution   | ORS 198.775/BOC                  | \$300 +<br>pub. costs                         |
| Vacate public road   | ORS 368.341(4)/<br>LCC 6.205/BOC | \$500   |
| Vacate or decrease width of county road  | ORS 368.341(4)/<br>LCC 6.210/BOC | \$500   |
| Way of necessity   | ORS 376.165/<br>LCC 6.615/BOC    | \$150 +<br>\$1000 bond                        |
| <b>RESEARCH</b>  |                                  |   |
| Records search (fee in addition to research time)  | ORS 205.320                      | \$3.75  |
| Illegible document, preparing copy of  | ORS 205.325/BOC                  | \$3.75 per page                               |
| <b>RECORDING</b>   |                                  |   |
| Basic fee for instruments  | ORS 205.320                      |   |
| * \$11 A&T; \$10 PLCP; \$7 GIS \$60 Housing fund; \$5 recording first page                         |                                  | \$93 <sup>6</sup>                             |
| * Additional pages in document   |                                  | \$5 per page                                  |
| Additional fees for certain instruments:   |                                  |   |
| Assignment, release or satisfaction<br>that affect more than one<br>previously recorded instrument | ORS 205.320                      | \$5 per add'l                                 |
| Nonstandard instruments <sup>7</sup>   | ORS 205.327                      | \$20  |
| Mining claim labor aff'd (add'l claims)  | ORS 517.220                      | \$ .50 per add'l                              |
| Mining claim location notice   | ORS 517.030/BOC                  | \$10  |
| Municipal Assessment Record  | ORS 205.320                      | \$5 per page                                  |
| Cooperative contract   | ORS 62.360                       | \$5 per page                                  |
| Cooperative contract, recording names  | ORS 62.360                       | \$ .02 per name                               |
| Cooperative contract, member termination   | ORS 62.360/BOC                   | \$1.25  |
| Cooperative contract, member termination list  | ORS 62.360                       | \$ .02 per name                               |
| Partition plat   | ORS 92.100                       | \$98<br>+ \$5 per mylar <sup>8</sup>          |
| Subdivision plat   | ORS 92.100/205.350<br>92.044/BOC | \$108<br>per lot or tract,<br>+ \$5 per mylar |

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<sup>6</sup> Copy fees must be prepaid.

<sup>7</sup> NOTE: "Except as provided in ORS 205.327, a county clerk shall not accept any instrument for recording unless the instrument is printed on sheets of not less than 20-pound opaque bond paper that are not larger than 14 inches long and 8-1/2 inches wide with text printed or written in 8-point type (approximately 1/8 inch) or larger." ORS 205.232. For reference, this footnote is printed in 8-point type (font style "times"). ORS 205.327 imposes an additional fee of \$20 for the recording of "nonstandard" instruments.

<sup>8</sup> This fee includes an amount for recording by the Clerk and for review and approval by the Board of Commissioners in accordance with ORS chapter 92. This fee does not include the additional fee for review and approval by the Planning Department and the Surveyor's Office. If a plat fails to pass review by the Surveyor, and is resubmitted, the Surveyor may charge an additional fee for that additional review.

|                                     |                               |                         |
|-------------------------------------|-------------------------------|-------------------------|
| Condominium plat                    | ORS 100.115/<br>LCC 7.505/BOC | \$98<br>+ \$5 per mylar |
| Plat or survey correction affidavit | ORS 92.170/209.255/BOC        | \$50                    |
| Plat vacation                       | ORS 271.230/ LCC 7.505/BOC    | \$100 <sup>9</sup>      |
| <br>                                |                               |                         |
| FILINGS                             |                               |                         |
| Instruments filed but not recorded  | ORS 205.320                   | \$5                     |
| <br>                                |                               |                         |
| LISTS OF REGISTERED VOTERS          |                               |                         |
| On computer paper:                  |                               |                         |
| All precincts                       | ORS 205.320/BOC               | \$100                   |
| Per precinct                        | ORS 205.320/BOC               | \$5                     |
| On labels:                          |                               |                         |
| All precincts                       | ORS 205.320/BOC               | \$250                   |
| Per precinct                        | ORS 205.320/BOC               | \$10                    |
| Electronic list <sup>10</sup>       | ORS 205.320/BOC               | \$30                    |
| <br>                                |                               |                         |
| PRECINCT MAPS                       |                               |                         |
| County or city                      | ORS 205.320/BOC               | \$10 each               |

*COMMUNICATION TOWERS<sup>11</sup>*

*COMMUNITY CORRECTIONS*

COUNTY WORK CREW

|           |                 |               |
|-----------|-----------------|---------------|
| Daily fee | ORS 203.035/BOC | \$650 per day |
|-----------|-----------------|---------------|

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<sup>9</sup> This fee includes the Clerk's recording fee and the fee for review by the Surveyor.

<sup>10</sup> E-mail or disc.

<sup>11</sup> The tower fees vary according to the type of equipment installed and height on the tower and at the tower site. Contact Lincoln County Emergency Management in the Sheriff's Office for fee information.

*DISTRICT ATTORNEY*

DISCOVERY OR PUBLIC RECORDS REQUEST

Electronic Discovery

Felony, Misdemeanor, Juvenile, Violations, Probation Violations

|                                |                                       |
|--------------------------------|---------------------------------------|
| ORS 135.805 <i>et seq</i> /BOC | \$35                                  |
| ORS 203.035/BOC                | \$10 Evidence.com<br>Links            |
|                                | \$5 for expired<br>link to be re-sent |

Material Discovery

|   |                                |  |
|---|--------------------------------|--|
| Felony, Misdemeanor or Juvenile case          | ORS 135.805 <i>et seq</i> /BOC | \$30 plus<br>\$ .25 per page                   |
| Violation Cases                               | ORS 203.035/BOC                | \$10   |
| Probation Violation                           | ORS 203.035/BOC                | \$10   |
| Additional fee for duplication of video tape  | ORS 135.805 <i>et seq</i> /BOC | actual cost                                    |
| Additional fee for duplication of audio tape  | ORS 135.805 <i>et seq</i> /BOC | actual cost                                    |
| Additional fee for duplication of photographs | ORS 135.805 <i>et seq</i> /BOC | actual cost                                    |
| Additional fee for computer disc/DVD          | ORS 135.805 <i>et seq</i> /BOC | \$15 per disc                                  |
| Thumb drives                                  | ORS 203.035/BOC                | \$15<br>(8GB,16GB, 32GB)<br>\$30 (64GB, 128GB) |
| Outsourced discovery                          | ORS 203.035/BOC                | Actual cost of<br>duplication                  |

*HEALTH & HUMAN SERVICES<sup>12</sup>*

PUBLIC HEALTH DIVISION

Food Service<sup>13, 14</sup>

ORS 624.510/BOC

Restaurant\*

|   |       |
|---|-------|
| Benevolent  | \$200 |
| 0-15 seats  | \$675 |
| 16-50 seats   | \$740 |
| 51-150 seats  | \$881 |
| 150 or more seats   | \$997 |
| * Pro rata fee for new full service restaurants or change of operator;<br>50% of annual fee from October 1 <sup>st</sup> to December 31 <sup>st</sup> . |       |
| Limited service restaurant  | \$376 |
| Vending units (1-10)  | \$47  |
| Mobile units/pushcarts (1-10)   | \$368 |
| Commissary (unlicensed facility)  | \$469 |
| Commissary (licensed facility)  | \$268 |
| Warehouse   | \$186 |
| Bed & breakfast food service  | \$296 |
| Temporary Restaurants <sup>15</sup>   |       |
| Single Event 1-30 days  | \$131 |
| Intermittent Event, 30 days   | \$180 |
| Seasonal Event, 90 days   | \$180 |
| Seasonal Event Plan Review  | \$91  |

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<sup>12</sup> The fees for supplies and procedures provided at county health clinics are based upon actual cost, and therefore vary according to cost. ORS 431.415. Behavioral Health fees are determined by an annual cost report; Health fees are based on Relative Value Units and actual supply costs. A sliding fee scale is applied to all charges other than for supplies. The Health & Human Services Department maintains a list of current fees. All fees, including, but not limited to, outstanding re-inspection fees, late payment penalty fees, and returned check fees, must be fully paid prior to issuance or renewal of a license.

<sup>13</sup> For full service and limited service restaurants, and bed and breakfast facilities, Oregon law provides that a “license expires annually on December 31.” ORS 624.020(2). (2) Except as provided in this subsection, to reinstate an expired license the operator must pay a reinstatement fee of \$100 in addition to the license fee. If the operator reinstates the license more than 30 days after the expiration date, the reinstatement fee shall increase by \$100 on the 31st day following the expiration date and on that day of the month in each succeeding month until the license is reinstated. Ors 624.490(2). Payment for license fees must be received in the office of the Public Health Division office by December 31 to avoid a reinstatement fee. Under Oregon law, a license is not transferable between operators or locations, and no refund can be issued for any unused portion of a license. ORS 624.020(6).

A license that is not renewed on or before the expiration date of the license is delinquent. To be renewed in a timely manner, payment must be received in the Public Health Division office on or before the due date.

For all Public Health Division licenses, a license shall not be issued to an applicant/operator until all fees, including all reinspection fees, reinstatement fees, and other fees due and owing to the Public Health Division for current and expired licenses held by the applicant/operator have been fully paid.

<sup>14</sup> The fees listed in this category **include** a remittance assessed by the Oregon Health Authority. ORS 624.510(2), ORS 448.100(2).

<sup>15</sup> A \$41 late fee will be applied if payment is received less than one week before the event.

|   |                    |       |
|---|--------------------|-------|
| Swimming Pools and Spas <sup>13</sup>   | ORS 448.100/BOC    |       |
| First pool or spa   |                    | \$473 |
| Each additional pool or spa on the same site  |                    | \$314 |
| Re-inspections  |                    | \$184 |
|   |                    |       |
| Other Food Service Fees   |                    |       |
| Re-inspection of “Critical Item” in restaurant (1 <sup>st</sup> re-inspections no charge) |                    | \$109 |
|   |                    |       |
| Operational Plan Review   |                    | \$88  |
| (for intermittent and seasonal temporary restaurants)                                     |                    |       |
| Mobile units licensed by another Oregon county  |                    | \$25  |
|   |                    |       |
| Other Fees:   |                    |       |
| Hourly rate for inspections/professional services   |                    | \$184 |
| Plan review   |                    |       |
| Initial construction  |                    |       |
| Full service restaurant   |                    | \$492 |
| Organizational Camp including food  |                    | \$492 |
| Bed & breakfast   |                    | \$147 |
| Commissary  |                    | \$245 |
| Warehouse   |                    | \$98  |
| Limited service restaurant  |                    | \$147 |
| Mobile unit   |                    | \$147 |
| Remodeling  |                    |       |
| Full service restaurant   |                    | \$199 |
| Organizational Camp without food  |                    | \$199 |
| All other facilities  |                    | \$98  |
| Food handler training   | ORS 624.570(5)/BOC |       |
| Training/certificate  | OAR 333-175-0001   | \$10  |
| Duplicate certificate   |                    | \$5   |
| Sanitizer Test Strips and Thermometers  |                    |       |
| Chlorine Vial   |                    | \$4   |
| Chlorine Roll   |                    | \$6   |
| Quaternary Ammonia Roll   |                    | \$6   |
| Digital Probe Thermometer   |                    | \$21  |

Travelers' Accommodations/Bed & Breakfasts/Recreational "RV" Parks<sup>16, 17</sup>  
 ORS 446.425/BOC

Hotels/Bed & Breakfasts:

|                 |  |
|-----------------|--|
| 1-10            | \$119                                  |
| 11-25           | \$217                                  |
| 26-50           | \$403                                  |
| 51-75           | \$579                                  |
| 76-100 and over | \$741+ \$3 for<br>every space over 100 |

Recreational "RV" Parks

|                 |  |
|-----------------|--|
| 1-10            | \$184                                  |
| 11-25           | \$234                                  |
| 26-50           | \$430                                  |
| 51-75           | \$615                                  |
| 76-100 and over | \$787 +\$3 for<br>every space over 100 |

|  |                  |               |
|--|------------------|---------------|
| Organizational Camps   | ORS 446.425/BOC  | \$368         |
| Day Care/other requested inspections<br>(includes reinspections) | ORS 329A.400/BOC | \$184 per day |

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<sup>16</sup> The fees listed in this category include a remittance assessed by the Oregon Health Authority. ORS 446.425(2)

<sup>17</sup> ORS 446.323: (2) Any person, initially licensed under ORS 446.310 to 446.350 for engaging in the recreation park or travelers' accommodation business who has failed to renew a license on or before the expiration date is delinquent. If delinquency extends 15 days past the expiration date, a penalty fee of 50 percent of the annual license fee shall be added. The penalty fee shall be increased by 50 percent of the license fee on the first day of each succeeding month of delinquency.

*LEGAL COUNSEL*

|   |                           |                     |
|---|---------------------------|---------------------|
| Time (rounded to nearest quarter hour)                          | ORS 203.035/BOC           |                     |
| County Counsel  |                           | \$150 per hour      |
| Assistant County Counsel  |                           | \$135 per hour      |
| Paralegal   |                           | \$60 per hour       |
| Lincoln County Code (LCC) <sup>18</sup>                         | ORS 203.035/LCC 0.120/BOC |                     |
| Printed format (approximately 130 double sided 8½" x 11" pages) |                           | \$25                |
| Computer disc (available in a variety of formats)               |                           | \$5                 |
| Annexation/Withdrawal/Dissolution<br>of property                | ORS 198/BOC               | \$350 <sup>19</sup> |

*LINCOLN LAND INFORMATION SYSTEM (LIS)*

|  |                 |                |
|--|-----------------|----------------|
| Time (rounded to nearest quarter hour) | ORS 203.035/BOC |                |
| GIS Manager                            |                 | \$115 per hour |
| GIS Analyst                            |                 | \$95 per hour  |

*HUMAN RESOURCES*

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<sup>18</sup> The code is also available on-line at Legal Counsel's web site at [www.co.lincoln.or.us](http://www.co.lincoln.or.us).

<sup>19</sup> Does not include Surveyor costs.

*PLANNING & DEVELOPMENT*

|  |                            |                               |
|--|----------------------------|-------------------------------|
| LAND USE PLANNING AND ZONING <sup>20</sup> | ORS 215.110/LCC 1.1220/BOC |                               |
| ADMINISTRATIVE ACTIONS:                    |                            |                               |
| Conditional use                            |                            | \$1,500                       |
| Medical Hardship Dwelling                  |                            | \$700                         |
| Variance                                   |                            | \$1,500                       |
| Nonconforming use                          |                            | \$1500                        |
| Partition                                  | ORS 92.100                 | \$1,500 <sup>21</sup>         |
| Final Plat                                 |                            | \$250                         |
| Floodplain permit                          |                            |                               |
| Review                                     |                            | \$100                         |
| Type I                                     |                            | \$750                         |
| Type II                                    |                            | \$1,200                       |
| Type III                                   |                            | \$1,500                       |
| RV Placement                               |                            | \$150                         |
| SI Determination                           |                            | \$150                         |
| Remedial Sand Grading New App              |                            | \$500                         |
| Annual Renewal                             |                            | \$250                         |
| Property line adjustment                   |                            | \$350                         |
| Property line adjustment A-C/T-C           |                            | \$500                         |
| Lot of Record Determination                |                            | \$600                         |
| Template Test                              |                            | \$600                         |
|  |                            | \$850                         |
| Subdivision                                |                            | \$2,000 +40                   |
|  |                            | per lot over 10 <sup>22</sup> |
| Final Plat                                 |                            | \$750                         |
| Replat                                     |                            | \$1,000 +40                   |
|  |                            | per lot over 10 <sup>23</sup> |
| Building permit review                     |                            |                               |
| Remodel/Alteration                         |                            | \$100                         |
| Addition                                   |                            | \$250                         |
| New 1&2 Dwelling Structure                 |                            | \$600                         |
| New Multi Family/Commercial Structure      |                            | \$800                         |
| New Accessory Structure                    |                            | \$350                         |
| Coastal Shorelands Review                  |                            | \$250                         |
| Manufactured home permit review            |                            | \$120                         |
| Septic Permit Review                       |                            | \$120                         |
| Septic Permit Rv – Coastal Shorelands      |                            | \$250                         |
| Geological Hazard Report Review            |                            | \$290                         |
| Engineering letter review                  |                            | \$150                         |
| Beach and Dune Hazard Report Review        |                            | \$290                         |
| Engineering letter review                  |                            | \$150                         |

|                           |                    |                       |
|---------------------------|--------------------|-----------------------|
| PUBLIC HEARING ACTIONS:   | ORS 215.416(11)(b) |                       |
| Appeal of Division Action |                    | \$350                 |
| Conditional use           |                    | \$2,200               |
| Major Conditional Use     |                    | \$8,000 <sup>24</sup> |

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<sup>20</sup> For combined applications (applications requiring more than one action), the fee charged is the lesser of: (1) The sum of the individual application fees; or (2) The highest fee plus \$185

<sup>21</sup> This fee does not include the additional fee charged by the Clerk for recording and for review and approval by the Surveyor.

<sup>22</sup> See footnote 19.

<sup>23</sup> See footnote 19.

|   |                     |  |
|---|---------------------|--|
| Variance  |                     | \$2,000                                      |
| Similar Use – Quasi-Judicial  |                     | \$2,200                                      |
| Other applications referred by the<br>Director to the Planning Commission                   |                     | Application fee<br>+ \$280                   |
| Nonconforming use   |                     | \$2,200                                      |
| Zone change   |                     | \$4,500                                      |
| Land Use Plan Change  |                     | \$4,500                                      |
| Goal Exception  |                     | \$4,500                                      |
| Planned development   |                     | \$4,000 +65<br>per dwelling unit             |
| Subdivision   |                     | \$2,500 +65<br>per lot over 10 <sup>25</sup> |
| Appeal of Commission action   |                     | \$1,500                                      |
| <u>MISCELLANEOUS:</u>   |                     |  |
| Administrative Fee  |                     | 3.5%   |
| Technology Fee  |                     | 5%   |
| Land Use Compatibility Statement  |                     | \$200  |
| LUCS A-C/T-C  |                     | \$350  |
| CUP Conformance Review (Cell Tower)   |                     | \$250  |
| Extension of approval time  |                     | \$250  |
| Legal lot verification  |                     | \$330  |
| Planning/zoning verification letter   |                     | \$100  |
| Replacement dwelling in resource zone   |                     | \$300  |
| Pre-application conference  |                     | \$350 <sup>26</sup>                          |
| Measure 49 Claim Deposit  | ORS 195.300-195.336 | \$5,000                                      |
| Administrative Application Fee  |                     | \$1,000                                      |
| <u>OTHER:</u>   |                     |  |
| Application requiring outside technical review<br>(as determined by Director or Commission) |                     | Actual cost                                  |
| Duplication of audio tape   |                     | Actual cost                                  |

<sup>24</sup> Staff will make a determination whether a project qualifies as a major conditional use based on the size of the project as provided in the application. Typically, a request to modify a development standard by more than twenty (20) percent will qualify that project as a major conditional use.

<sup>25</sup> See footnote 19.

<sup>26</sup> \$100 credit applied to application made within 6 months

**BUILDING PERMITS**

LCC 3.030/BOC

Building, includes retaining walls, decks, fences, accessory structures, etc. - value based

|                       |  |
|-----------------------|--|
| \$1 to \$2,000        | \$54   |
| \$2,001 to \$25,000   | \$54 for the first \$2,000, plus \$9.79 for each additional \$1,000 or fraction thereof, to and including \$25,000       |
| \$25,001 to \$50,000  | \$279.17 for the first \$25,000, plus \$10.13 for each additional \$1,000 or fraction thereof, to and including \$50,000 |
| \$50,001 to \$100,000 | \$532.42 for the first \$50,000, plus \$5.74 for each additional \$1,000 or fraction thereof, to and including \$100,000 |
| \$100,001 and up      | \$819.42 for the first \$100,000, plus \$4.39 for each additional \$1,000 or fraction thereof                            |

Manufactured Dwelling/RV Park – Area Development Permit fee to be calculated based on the valuations shown in Table 2 of OAR 918-600-0030 and Table 2 of OAR 918-650-0030 and applying the valuation amount for Buildings above.

**Miscellaneous Fees**

|   |  |
|---|--|
| Inspections that are outside the scope of our normal building permit activities or for which no fee is specifically indicated | \$74.25 per hour   |
| Inspections outside of normal business hours  | \$120.15 per hour, min 2 hrs   |
| Deferred Submittal Plan Review  | 65% of the permit fee, calculated using the value of the deferred portion with a \$100 minimum |
| Phased Project Plan Review  | \$200 minimum phasing fee plus 10% of the total permit fee not to exceed \$1,500 per phase     |
| Additional Plan Review  | \$55 per hour  |
| Structural Plan Review  | 65% of permit fee  |
| Seismic Surcharge – plan review   | 1% of permit fee   |
| Fire Life Safety Plan Review  | 40% of permit fee  |
| Reinspection and/or additional inspection   | \$101.25 ea  |
| Minimum Structural Permit Fee   | \$54   |
| Inspection Record Card Replacement  | \$25   |
| Investigation Fees for Structural, Manufactured Dwelling, Mechanical  | \$75 per hour, min 1 hour  |
| Investigation Fees for Electrical, Plumbing, any Other  | \$75 per hour, min 2 hour  |
| Permit Reinstatement Fee – subject to State Surcharge   | \$75 per hour, min 2 hour  |
| Permit Reinstatement Fee – subject to State Surcharge   | 85% of permit fee  |
| Permit Reinstatement Fee – subject to State Surcharge – Final Only  | \$50 per discipline  |

|  |  |
|--|--|
| Permit Extension   | \$45   |
| Master Plan – Structural – Setup   | \$200  |
| Master Plan – Structural – subsequent reviews  | 50% of initial plan fee  |
| Building Refund Processing fee   | \$50   |
| Expedited Plan Review  | \$120 per hour   |
| Administrative Fee   | 3.5%   |
| Technology Fee   | 5%   |
| <br>   |  |
| Solar Structural Installation Permit   |  |
| Solar – Prescriptive Path System – includes plan review  | \$168.75 residential<br>\$200 commercial   |
| Solar – Non-Prescriptive Path System   | Per Structural Permit Fee value to include panels, racking, mounting, rails, and cost of labor |
| <br>   |  |
| Electrical - type based  |  |
| Residential per Unit Service Included  |  |
| 1,000 sq. ft. or less  | \$160  |
| Each additional 500 sq ft or portion thereof   | \$30   |
| Limited Energy   | \$40   |
| Each manufactured home or modular dwelling service or feeder   | \$65   |
| Multifamily  |  |
| New construction – fee for largest unit calculated using residential sq foot rates – plus 50% of the permit fee for each additional unit |  |
| New construction – limited energy system, per floor  | \$60   |
| Protective Signaling, per floor  | \$60   |
| Services or Feeders: Installation, Alteration or Relocation  |  |
| 200 amps or less   | \$80   |
| 201 amps to 400 amps   | \$90   |
| 401 amps to 600 amps   | \$140  |
| 601 amps to 1,000 amps   | \$175  |
| Over 1,000 amps or volts   | \$460  |
| Reconnect only   | \$65   |
| Temporary Services or Feeders: Installation, Alteration or Relocation  |  |
| 200 amps or less   | \$65   |
| 201 amps to 400 amps   | \$80   |
| 401 amps to 600 amps   | \$100  |
| 601 amps to 1,000 amps   | \$175  |
| Over 1000 amps or volts  | \$460  |
| Branch Circuits: New, Alteration or Extension per Panel  |  |
| a. The fee for branch circuits with purchase of service or feeder fee  |  |
| Each branch circuit  | \$4.25   |
| b. The fee for branch circuits without purchase of a service or feeder fee   |  |
| First branch circuit   | \$60   |
| Each additional branch circuit   | \$4.25   |
| Renewable Energy   |  |
| Systems 5 kva or less  | \$79   |
| Systems 5.01 kva to 15 kva   | \$94   |
| Systems 15.01 kva to 25 kva  | \$156  |

|                                   |  |
|-----------------------------------|--|
| Solar Systems over 25 kva         | \$156 plus \$6.25 per<br>kva over 25 (max fee at 100kva) |
| Wind Systems 25.01 kva to 50 kva  | \$204  |
| Wind Systems 50.01 kva to 100 kva | \$469  |

Miscellaneous (Service or Feeder not Included)

|   |                   |
|---|-------------------|
| Each pump or irrigation cycle   | \$65              |
| Each sign or outline lighting   | \$65              |
| Signal circuit(s) or a limited energy,<br>panel, alteration or extension            | \$65              |
| Each additional inspection over the allowable in any of the above<br>Per inspection | \$75              |
| Replacement Electrical Label  | \$8               |
| Master Permit – application fee   | \$125             |
| Master Permit – inspection fee, hourly  | \$75/hr           |
| Electrical Plan Review  | 25% of permit fee |
| Additional Plan Review, hourly  | \$55/hr           |
| Inspections for which no fee is specifically indicated                              | \$60              |
| Inspection outside of normal business hours   | \$100/hr 2 hr min |
| Administrative Fee  | 3.5%              |
| Technology Fee  | 5%                |

Plumbing

|  |                       |
|--|-----------------------|
| Plumbing Plan Review   | 25% of permit fee     |
| Additional Plan Review   | \$55 per hr, min ½ hr |
| Reinspection, or additional inspection above allowable, or<br>for which no other fee is specifically indicated | \$60                  |
| Minimum Permit Fee – commercial  | \$75                  |
| Minimum Permit Fee – residential   | \$55                  |

1&2 Family Dwellings

|   |         |
|---|---------|
| 1 bathroom/ 1 kitchen (new construction)  | \$110   |
| 2 bathrooms/ 1 kitchen (new construction)   | \$210   |
| 3 bathrooms/ 1 kitchen (new construction)   | \$310   |
| Each additional bathroom > 3 or kitchen > 1   | \$55/ea |
| Each additional 100 ft, or fraction thereof, of site utilities<br>Including water, sewer, storm (rain, footing, trench, and<br>leach) – first 100 ft included in bathroom/kitchen fee | \$40    |

Commercial and Non-New Residential site utilities

|   |      |
|---|------|
| A. Water Service, first 100 feet                    | \$60 |
| Each additional 100 feet or fraction thereof        | \$40 |
| B. Sanitary and storm sewer service, first 100 feet | \$60 |
| Each additional 100 feet or fraction thereof        | \$40 |
| C. Minor installation (per fixture)                 | \$30 |
| D. Special equipment DWV alteration                 | \$60 |

Manufactured Dwellings and Prefabricated Structures

|  |      |
|--|------|
| A. Connection to existing drain,<br>sewer and water (initial installation) | \$60 |
| B. New sanitary and storm sewer  | \$60 |
| C. New water service   | \$60 |

|   |  |
|---|--|
| RV and Manufactured Dwelling Parks  |  |
| Base fee (includes 5 or less spaces)  | \$235  |
| Each additional space (base fee + cost per space)   | \$45 ea  |
| Structures and storm sewer systems (per fixture)  | \$30   |
| Fixtures  |  |
| Absorption Valve  | \$20   |
| Trench Drain  | \$35   |
| All other Fixtures  | \$30 per fixture   |
| Medical Gas – based on value of equipment and installation  |  |
| \$1 - \$500   | \$90   |
| \$501 - \$2,000   | \$90 for the first \$500, plus \$6.16 for Each additional \$100, or fraction thereof, to and including \$2,000               |
| \$2,000 - \$25,000  | \$182.40 for the first \$2,000, plus \$23.38 for each additional \$1,000, or fraction thereof, to and including \$25,000     |
| \$25,000 - \$50,000   | \$720.14 for the first \$25,000, plus \$18.47 for each additional \$1,000, or fraction thereof, to and including \$50,000    |
| \$50,000 - \$100,000  | \$1,181.89 for the first \$50,000, plus \$11.08 for each additional \$1,000, or fraction thereof, to and including \$100,000 |
| \$100,000 and up  | \$1,735.89 for the first \$100,000, plus \$9.85 for each additional \$1,000 or fraction thereof                              |
| Residential Fire Suppression – fee includes plan review   |  |
| 1 – 2000 square feet  | \$190  |
| 2000 – 3600 sq ft   | \$245  |
| 3601 – 7200 sq ft   | \$290  |
| 7201 sq ft and up   | \$355  |
| Commercial Fire Suppression - See Structural Permit Fee Section by Valuation  |  |
| Miscellaneous   |  |
| Administrative Fee  | 3.5%   |
| Technology Fee  | 5%   |
| Mechanical - type based   |  |
| For Issuance of Permit  | \$65 minimum based on value plus 12% state surcharge   |
| Residential   |  |
| Air conditioner, air handling unit, or appliance or piece of equipment regulated by code but not otherwise classified | \$9.45/appliance   |
| Attic or crawl space fans   | \$5.40/unit  |
| Chimney, liner, flue, vent, clothes dryer exhaust   | \$5.74/unit  |
| Decorative gas fireplace  | \$9.45   |
| Ductwork only   | \$5.74   |
| Evaporative cooler, other than portable   | \$8.77   |
| Floor furnace, including vent   | \$16.87  |

|   |         |
|---|---------|
| Flue vent for water heater or gas fireplace               | \$9.45  |
| Furnace, any BTU, burner, including ductwork, vent, liner | \$16.87 |
| Gas or wood fireplace/insert                              | \$9.45  |
| Gas fuel piping outlets                                   | \$4.39  |
| Heat pump   | \$16.87 |
| Hood served by mechanical exhaust and ducts               | \$8.77  |
| Hydronic hot water system                                 | \$9.45  |
| Mini split system   | \$16.87 |
| Range hood/other kitchen equipment                        | \$8.77  |
| Suspended heater, recessed wall heater, or floor heater   | \$16.87 |
| Ventilation fan connected to single duct                  | \$5.74  |
| Water heater  | \$9.45  |
| Wood/pellet stove   | \$9.45  |
| Other heating/cooling                                     | \$16.87 |
| Other fuel appliance                                      | \$9.45  |
| Other environment exhaust/ventilation                     | \$5.74  |

Commercial Mechanical

|                      |  |
|----------------------|--|
| \$1 - \$2,000        | \$54   |
| \$2,001 - \$25,000   | \$54 for the first \$2000 plus \$9.79 for each additional \$1,000, or fraction thereof, to and including \$25,000        |
| \$25,001 - \$50,000  | \$279.17 for the first \$25,000 plus \$10.13 for each additional \$1,000, or fraction thereof, to and including \$50,000 |
| \$50,001 - \$100,000 | \$532.42 for the first \$50,000 plus \$5.74 for each additional \$1,000, or fraction thereof, to and including \$100,000 |
| \$100,001 and above  | \$819.42 for the first \$100,000 plus \$4.39 for each additional \$1,000, or fraction thereof                            |

Other Mechanical

|  |                              |
|--|------------------------------|
| Mechanical Plan Review   | 25% of mechanical permit fee |
| Additional Plan Review   | \$74.25 per hour             |
| Reinspection   | \$81                         |
| Additional Inspection-above allowable or or for which no fee is specifically indicated | \$81 each                    |
| Inspection outside of normal business hours  | \$150 per hour, min 2 hours  |
| Minimum Mechanical Permit Fee  | \$87.75                      |

Manufactured home permits and inspections - OAR/LCC 3.030/BOC - type based

|   |                             |
|---|-----------------------------|
| Permit fee  | \$160                       |
| Plan check  | \$30                        |
| Inspections outside of normal business hours  | \$200 per hour, 2hr minimum |
| Re-inspection fee assessed under Section 305(g)                                     | \$120.15 each               |
| Inspections for which no fee is specifically indicated (minimum charge of one hour) | \$50/hr hour                |

|   |         |
|---|---------|
| Additional plan review required changes,<br>additions, or revisions to approved plans<br>(minimum charge of one hour) | \$50/hr |
| Miscellaneous   |         |
| Administrative Fee  | 3.5%    |
| Technology Fee  | 5%      |

ON-SITE SEWAGE DISPOSAL<sup>27</sup>

ORS 454.745/OAR 340-71-140/  
LCC 2.425/BOC/ORD 523

|  |                |
|--|----------------|
| STR Existing System Evaluation Report (ESER) Orientation | \$350          |
| STR Maintenance Report                                   | \$175          |
| Site evaluation  | \$1,055        |
| Construction permits                                     |                |
| Standard   | \$1,345        |
| Capping fill   | \$1,945        |
| Pressure distribution                                    | \$1,945        |
| Sand filter  | \$2,255        |
| Alternative treatment technology system                  | \$2,255        |
| Installation of holding tanks                            | \$555          |
| Repair permits   |                |
| Major  | \$1,005        |
| Minor  | \$555          |
| Alteration permits                                       |                |
| Major  | \$1,355        |
| Minor  | \$555          |
| Renewal permits  |                |
| Major  | \$855          |
| Minor  | \$455          |
| Authorization notice                                     | \$955          |
| Annual review ATT system                                 | \$100          |
| Annual review holding tank                               | \$100          |
| Pumper trucks  |                |
| First truck  | \$200          |
| Each additional truck inspected at the same time         | \$100          |
| Miscellaneous  |                |
| Administrative Fee                                       | 3.5%           |
| Technology Fee   | 5%             |
| Building Permit Review                                   | \$120          |
| Manufactured home placement permit review                | \$120          |
| Re-inspection  | \$150          |
| Multi-Lot REHS review                                    | \$120          |
| REHS consultation  | \$250/hr       |
| Annual CEU classes from REHS                             | Actual cost    |
| <br>   |                |
| BAYSHORE DUNE PLAN                                       | LCC 1.1385/BOC |
| Foredune Grading Permit                                  | \$625          |

<sup>27</sup> The fees listed in this category include the surcharge imposed by the Oregon Department of Environmental Quality (DEQ). OAR 340-71-140 (3). The surcharge is currently \$100 for each site evaluation, construction permit and all other activities for which an application is submitted. For combined applications (applications requiring more than one action), use the fee formula provided in footnote 18.

|                         |  |       |
|-------------------------|--|-------|
| Remedial/Infrastructure |  |       |
| Grading Permit          |  | \$270 |

|  |                          |         |
|--|--------------------------|---------|
| GATHERINGS                                     | BOC/Ordinance 495 (2017) |         |
| Small  |                          | \$550   |
| Mass   |                          | \$1,050 |
| Extended Outdoor Mass Gatherings               |                          | \$1,550 |
| Appeal of Planning Commission to BOC (for EMG) |                          | \$600   |

*PUBLIC WORKS*

**PARKS DIVISION<sup>28</sup>**

|   |                           |                 |
|---|---------------------------|-----------------|
| Moonshine Park  | ORS 275.320/LCC 9.015/BOC |                 |
| Day use   |                           | \$5 per vehicle |
| Overnight (for 1 <sup>st</sup> vehicle)   |                           | \$25            |
| (site max: 1 RV, 3 vehicles, 4 tents)   |                           |                 |
| Overnight (winter rate – Dec-Feb) First Vehicle   |                           | \$20            |
| (site max: 3 vehicles, 4 tents)   |                           |                 |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)  |                           | \$7             |
| Annual day use pass (Jan 1 to Dec 31st)   |                           | \$35            |
| Group area day use (by reservation)   |                           | \$50            |
| Group area camping (by reservation) (8 RV's max)  |                           | \$125           |
| Firewood per unit   |                           | \$5             |
| Elk City Park   | ORS 275.320/LCC 9.015/BOC |                 |
| Overnight (for 1 <sup>st</sup> vehicle) (site max: 1 RV, 3 vehicles, 4 tents)   |                           | \$25            |
| Overnight (for Lincoln County resident over the age of 65) (for 1 <sup>st</sup> vehicle)  |                           | \$17.50         |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)  |                           | \$7             |
| Firewood per unit   |                           | \$5             |
| Morgan Park   | ORS 275.320/LCC 9.015/BOC |                 |
| Overnight (for first vehicle)   |                           | \$25            |
| Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)  |                           | \$7             |
| Overnight (winter rate – Dec-Feb) First Vehicle   |                           | \$20            |
| (site max: 3 vehicles, 4 tents)   |                           |                 |
| Cabin per night (max 6 people)  |                           | \$50            |
| Firewood per unit   |                           | \$5             |
| Brown Memorial Park   |                           |                 |
| Unimproved camp site (no water, porta toilets)  |                           | \$15            |
| Improved camp site (water, flush toilets)   |                           | \$25            |
| Firewood per unit   |                           | \$5             |
| Memorial Park Bench Donation  | BOC                       | \$2,500         |
| Includes bench, with plaque, accessible concrete pad, site irrigation/repair modifications, installation and maintenance for 10 years |                           |                 |

<sup>28</sup> The fees for park usage include all county-imposed camping and RV space taxes.

ROAD DIVISION

|  |                                       |        |
|--|---------------------------------------|--------|
| Vehicle limit variance permit  | ORS 818.270                           | \$8    |
| Utility operations permit  | ORS 758.010                           | \$0    |
| Non-utility operations permit  | ORS 368/374/203.035/<br>LCC 6.310/BOC | \$150  |
| Road approach permit   | ORS 368/374/203.035<br>LCC 6.010/BOC  | \$100  |
| "No Spray" permit  | ORS 203.035/BOC                       | \$0    |
| Petition to open public road   | ORS 368.081/<br>LCC 6.410/BOC         | \$500  |
| Petition to vacate public road<br>(paid to clerk)                      | ORS 368.341(4)/<br>LCC 6.205/BOC      | \$1000 |
| Petition to vacate or decrease<br>width of county road (paid to clerk) | ORS 368.341(4)/<br>LCC 6.210/BOC      | \$1000 |
| Hearing for vacation proceedings                                       | ORS 368.341(4)/<br>LCC 6.205/BOC      | \$200  |
| Memorial Signs   |                                       | \$600  |

DEVILS LAKE EROSION CONTROL

|                              |               |  |
|------------------------------|---------------|--|
| Permit fees                  | LCC 3.110/BOC | <i>See Uniform<br/>Building Code, Chapter 33</i> |
| Tidelands license (one year) | BOC           | \$2,000  |

*SHERIFF*

ANIMAL SHELTER DIVISION

|   |  |                     |
|---|--|---------------------|
| Adoption Fees                                     |  |                     |
| Puppy up to 1 yr of age                           | ORS 203.035/BOC                            | \$250               |
| Dog 1-7 yrs of age                                |  | \$175               |
| Senior Dog 8+ yrs of age                          |  | \$125               |
|   |  |                     |
| Kitten up to 1 yr of age                          | ORS 203.035/BOC                            | \$100               |
| Cat 1-7 yrs of age                                |  | \$75                |
| Senior cat 8+ yrs of age                          |  | \$50                |
|   |  |                     |
| Proof of Rabies Deposit                           | ORS 203.035/433.385                        | \$20                |
|   |  |                     |
| Lost tag replacement                              |  | \$5                 |
| Kennel dog inventory fee (per kennel dog)         | ORS 609.100/307.400/<br>LCC 1.1115(51)/BOC | \$5                 |
| Impoundment of altered dog (first)                | ORS 203.035/BOC                            | \$30 per occurrence |
| Impoundment of unaltered dog (first)              |  | \$50 per occurrence |
| Additional impoundment fee (if dog is unlicensed) |  | \$25                |
| Keeping of impounded dog                          | ORS 203.035/BOC                            | \$10 per day        |
| Impoundment of cat                                | ORS 203.035/BOC                            | \$15                |
| Keeping of lodged cat                             | ORS 203.035/BOC                            | \$10 per day        |
| Impoundment of other animals                      | ORS 203.035/BOC                            | \$15                |
| Keeping of other animals                          | ORS 203.035/BOC                            | \$10                |
| Animal release                                    | ORS 203.025/BOC                            |                     |
| Dogs:   | Owner release of adult dog or litter       | \$45                |

|                            |                                      |                      |
|----------------------------|--------------------------------------|----------------------|
| Cats:                      | Owner release of adult cat or litter | \$30                 |
| Owner release euthanasia   | ORS 203.035/BOC                      |                      |
| Dogs:                      |                                      | \$50                 |
| Cats:                      |                                      | \$25                 |
| Cremation                  | ORS 203.035/BOC                      | varies <sup>29</sup> |
| Carrier (with adoption)    | ORS 203.035/BOC                      | \$5                  |
| Carrier (without adoption) | ORS 203.035/BOC                      | \$10                 |

## SUPPORT SERVICES DIVISION

### Concealed Handgun Licensing

|  |                        |                     |
|--|------------------------|---------------------|
| Concealed Handgun License (Initial Issuance) | ORS 166.291            | \$100 <sup>30</sup> |
| Renewal                                      | ORS 166.291            | \$75                |
| Duplicate (loss/change of address)           | ORS 166.291            | \$15                |
| <u>Permit to Purchase Firearm</u>            |                        |                     |
| New Firearm Purchase                         | Measure 114/<br>ORS166 | \$65                |
| Renewal (req every 5 yrs)                    |                        | \$50                |

### Civil Division Fees

|   |                  |                    |
|---|------------------|--------------------|
| Service of Notice Process   | ORS 21.300       | \$50               |
| Multiple parties/same court case:   |                  |                    |
| 2 persons/1 address   |                  | \$50               |
| 2 persons/2 addresses   |                  | \$100              |
| 3 persons/1 address   |                  | \$84               |
| 4 persons/1 address   |                  | \$112              |
| Delivery of Writ of Garnishment   | ORS 18.652       | \$25 <sup>31</sup> |
| Service mileage (when in excess of 75 miles round trip from courthouse, \$50 maximum) | ORS 21.300       | varies             |
| Eviction Enforcement (Writ of Execution of Judgment of Restitution) <sup>32</sup>     |                  |                    |
| Number of tenants:  |                  |                    |
| 1 or 2/same address   | (\$50) + (\$89)  | \$139              |
| 3/ same address   | (\$84) + (\$89)  | \$173              |
| 4/ same address   | (\$112) + (\$89) | \$201              |
| Enforcement Process (basic fee)   | ORS 21.300       | \$89 <sup>33</sup> |
| Security and Inventory Services after first hour                                      | ORS 21.300       | actual cost        |
| Reasonable Keepers Fee  | ORS 21.300       | varies             |

<sup>29</sup> Fee will be based upon Pathways cremation services

|  |            |                    |
|--|------------|--------------------|
| Enforcement Process (basic fee)                  | ORS 21.300 | \$89 <sup>33</sup> |
| Security and Inventory Services after first hour | ORS 21.300 | actual cost        |
| Reasonable Keepers Fee                           | ORS 21.300 | varies             |

Sale of Property

|  |                      |                      |
|--|----------------------|----------------------|
| Sale preparation, posting, advertising, conducting the sale,<br>certified regular mailings, post-sale processing | ORS 18.930(5)(2)/BOC | actual cost          |
| Deposit on Real Property Foreclosure and Sale  | ORS 18.930(5)(2)/BOC | \$750                |
| Deposit on Personal Property Foreclosure and Sale  | ORS 18.930(5)(2)/BOC | varies <sup>34</sup> |
| Prepare and Issue Conveyance of Real Property  | ORS 21.300           | \$56                 |
| Each folio necessary to complete service   | ORS 21.300           | \$4.00               |

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<sup>30</sup> Non-refundable fee for background check. License currently valid for 4 years unless denied or revoked. NOTE: This fee does not include the \$15 fee imposed by the Oregon State Police (OSP) for a fingerprint check pursuant to ORS 166.291.

<sup>31</sup> For each garnishment delivered. Does not include applicable search fees required by financial institutions outlined in ORS 18.790.

<sup>32</sup> Please note that “*Et Al*” or “All other occupants” is considered a party in all actions.

<sup>33</sup> Other Enforcement Process (Writ of Execution, Order of Assistance, Claim and Delivery, etc). Plus see additional fees allowed by statute and imposed by county. Additional security and inventory services after first hour and reasonable amount for keepers fee.

<sup>34</sup> Fee varies depending on any additional specialized services needed for seizing and levying on property (e.g. towing, locksmith, moving/storage, veterinarian, etc).

## Records Fees

|  |                 |                                   |
|--|-----------------|-----------------------------------|
| Local Records Check  | ORS 203.035/BOC | \$15 <sup>35</sup>                |
| Copy of Police Report (Not archived)                                     | ORS 203.035/BOC | \$15 <sup>36</sup>                |
| Copy of Police Report (Archived)   | ORS 203.035/BOC | \$25 <sup>37</sup>                |
| Copy of Dispatch Report  | ORS 203.035/BOC | \$15                              |
| Copy of audio cassette tape  | ORS 203.035/BOC | Actual transfer cost              |
| Copy of video cassette tape  | ORS 203.035/BOC | Actual transfer cost              |
| Copy of in-car recording   | ORS 203.035/BOC | Actual cost <sup>38</sup>         |
| Copy of body camera recording  | ORS 203.035/BOC | Actual cost                       |
| Copy of CD or DVD  | ORS 203.035/BOC | Actual cost                       |
| Copy of photographs (not digital)  | ORS 203.035/BOC | Actual Cost to produce            |
| Additional Research or Processing Time                                   | ORS 203.035/BOC | Varies based on staff hourly rate |
| Fingerprints (up to 2 cards per person)                                  | ORS 203.035/BOC | \$25 + \$5 <sup>39</sup>          |
| Vehicle impound administrative fee                                       | ORS 203.035/BOC | \$250 <sup>40</sup>               |
| DUII Forfeiture (per each impounded vehicle)                             |                 |                                   |
| Vehicle impound administrative fee                                       | ORS 809.720/BOC | \$125 <sup>41</sup>               |
| All other impounds (per each impounded vehicle)                          |                 |                                   |
| Vehicle storage per day, per vehicle<br>(indoor at county impound yard)  | BOC             | \$35                              |
| Vehicle storage per day, per vehicle<br>(outdoor at county impound yard) | BOC             | \$25                              |
| Alarm Permit Renewal   | LCC 7.750/BOC   | \$10/ per year                    |
| Alarm Permit Application   | LCC 7.750/BOC   | \$45                              |

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<sup>35</sup> Computer records search. One name or address per search fee. If a copy of a police report is requested based on search, applicable police report fees will be applied. If the standard research and/or processing time is exceeded, applicable research/processing fees will be applied.

<sup>36</sup> March 2002 or later - \$15 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

<sup>37</sup> Feb 2002 or earlier - \$25 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

<sup>38</sup> Actual cost to produce records includes, but is not limited to, actual cost of flash drives, DVDs, CDs, staff time to review and redact records in accordance with law, and third party vendor fees to transfer records to readable media.

<sup>39</sup> \$25 for the first two cards; \$5 for each additional card.

<sup>40</sup> This fee is for administrative costs only and does not include towing and storage charges. The \$250 fee is collected by Lincoln County Legal Counsel and deposited in the County DUII fund pursuant to LCC 2.3000.

<sup>41</sup> The \$125 fee is paid to the sheriff and is deposited with other general fund monies received.

Short Term Rentals<sup>42</sup>

|  |     |                      |
|--|-----|----------------------|
| License Application                                | BOC | \$350                |
| Re-Inspection Following 2 <sup>nd</sup> Inspection | BOC | \$125 per inspection |
| Annual License Renewal                             | BOC | \$125                |
| Change in Contact Information                      | BOC | \$75                 |
| Short Term Rental Data                             | BOC | actual cost          |

Key Cards

|                           |     |      |
|---------------------------|-----|------|
| Prox/Key Card Replacement | BOC | \$10 |
| ID Pass Card-Attorney     | BOC | \$15 |

EMERGENCY MANAGEMENT

Communication Tower Site Access-Key Fees<sup>44</sup>

|   |  |                |
|---|--|----------------|
| Key Replacement   |  | \$50 (per key) |
| Key Locking System and Replacement of Inventory of Keys |  | \$450          |

JAIL DIVISION

|  |                             |                                       |
|--|-----------------------------|---------------------------------------|
| Booking photo                                  | ORS 203.035/BOC             | \$20                                  |
| Health services copayment fees <sup>45</sup>   |                             |                                       |
| Nurse evaluations (Medical Request Form)       | ORS 169.150/BOC             | \$10 per visit                        |
| Prescriptions (new or re-order)                | ORS 169.150/BOC             | \$10 per blister pack                 |
| Prescribed over-the-counter Medications        | ORS 169.150/BOC             | \$10                                  |
| Restocking medication fee                      | ORS 203.035/BOC             | \$5                                   |
| Medical Supplies                               | ORS 169.150/BOC             | Actual cost                           |
| Off-site medical/dental                        | ORS 169.150/BOC             | Actual cost                           |
| Inmate Work Crew Program                       | BOC                         | Up to \$550 per day                   |
| National Criminal History Check                | ORS 423.497                 | \$137                                 |
| Photocopies (8½" x 11" or 14")                 | ORS 203.035/BOC             | \$ .25 per copy                       |
| Research time                                  | ORS 203.035/BOC             | \$12.50 per ¼ hr <sup>46</sup>        |
| Fax transmissions requested in lieu of mailing | ORS 203.035/<br>205.320/BOC | \$2 first page +<br>\$1 add'l page(s) |

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<sup>42</sup> See BOC Order 11-16-294

<sup>44</sup> Fees are based on keys issued through the Lincoln County Sheriff's Office Communications Site Access Agreement. Contact Lincoln County Emergency Management for more information.

<sup>45</sup> The copayment fee will be charged for services, and withdrawn from the inmate's jail account. An inmate will not be denied health care services because the inmate does not have money in the inmate's jail account at the time of the health care service request.

<sup>46</sup> Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

*SURVEYOR*

|   |                                      |  |
|---|--------------------------------------|--|
| Survey filing   | ORS 209.260/BOC                      | \$75 per page  |
| Preliminary review of land division plat                | ORS 203.035/BOC                      | \$250<br>+ \$10 per lot,<br>unit or tract                                      |
| Preliminary review of a survey (optional) <sup>47</sup> |                                      | \$75 per page  |
| Multiple Review of survey or plat                       |                                      | \$122 per hour   |
| Partition Plat  | ORS 92.100                           | \$290  |
| Subdivision Plat (pre-monumented)                       | ORS 92.100/205.350<br>ORS 92.044/BOC | \$590 + \$50 per<br>lot or tract   |
| Subdivision Plat (post-monumented ORS 92.065)           | ORS 92.100/205.350<br>ORS 92.044/BOC | \$3,610 + \$300 per<br>lot or tract + bond<br>amount set by<br>County Surveyor |
| Condominium Plat  | ORS 100.115<br>LCC 7.505/BOC         | \$840 + \$50 per<br>unit or tract  |
| Affidavit to Reestablish Corners                        | ORS 92.070/BOC                       | \$50   |
| Plat or Survey correction affidavit                     | ORS 92.170/209.255/BOC               | \$50   |
| Copies per page   | ORS 203.035/BOC                      |  |
|   | <u>Standard Fee</u> <sup>48</sup>    | <u>Volume Fee</u> <sup>49</sup>  |
|   | \$1.50                               | \$ .50   |
| Certified copies/original copies/to scale copies        | ORS 203.035/BOC                      | \$5  |
| Shipping and handling per envelope                      | ORS 203.035/BOC                      | \$7.50   |
| Annexation/Withdrawal/Dissolution<br>of property        | ORS 198/BOC                          | Actual cost <sup>50</sup>  |

(NOTE: for reference only; fees collected at other departments)

Public Land Corner Preservation Fund Fee (ORS 205.130(2) instruments) (\$10; collected by Clerk)

Plat vacation (\$100; collected by Clerk)

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<sup>47</sup> The Surveyor will perform preliminary review of survey plats only upon the request of the submitting developer or surveyor, and only if the Surveyor determines that the Surveyor's Office has sufficient time and resources available to perform the preliminary review. Completion of a preliminary review is not a guarantee that deficiencies will not be found when the final plat is filed.

<sup>48</sup> Standard fees include an amount that reflects research and staff time.

<sup>49</sup> The volume fees are for self-service automated volume accounts.


<sup>50</sup> Actual cost to draft property legal description, includes staff research time and review.

*TREASURER AND TAX DEPARTMENT*

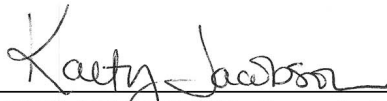
|   |                         |  |
|---|-------------------------|--|
| Duplicate copy of tax statement                                     | ORS 203.035/BOC         | \$1  |
| Demand statement (account summary)                                  | ORS 203.035/BOC         | \$.25  |
| Microfiche copies   | ORS 203.035/192.440/BOC | \$1 per page   |
| Copy of canceled checks   | ORS 203.035/BOC         | \$1  |
| Computer receipt copy   | ORS 203.035/BOC         | \$.25  |
| Computer reports  | ORS 203.035/BOC         | \$1 per page   |
| Computer recall reports   | ORS 203.035/BOC         | \$40 per hour<br>computer<br>time<br>+ \$40 per<br>hour<br>staff time<br>(\$15<br>minimum) |
| District tax summary report   | ORS 203.035/BOC         | \$1 per page   |
| Electronic file of delinquent tax accounts                          | ORS 203.035/BOC         | \$100  |
| Garnishment fee   | ORS 29.375              | \$15   |
| Mailing   | ORS 203.035/BOC         | actual cost  |
| Publication fee foreclosure   | ORS 312.110             | 5% of total<br>tax & interest  |
| Redemption fee foreclosure  | ORS 312.120             | \$50 or actual<br>cost of lien<br>search if<br>more than                                   |
| Personal property warrant fee                                       | ORS 311.633             | \$50<br>\$52 <sup>51</sup>   |
| Stop payment on a lost paycheck<br>(as reported by County employee) | ORS 203.035/BOC         | \$30   |

*SIGNATURE SPACE FOR COMMISSIONERS*

**LINCOLN COUNTY BOARD OF COMMISSIONERS**



\_\_\_\_\_  
CLAIRE HALL, Chair



\_\_\_\_\_  
KAETY JACOBSON, Commissioner



\_\_\_\_\_  
DOUG HUNT, Commissioner

<sup>51</sup> Includes Clerk's \$5 basic recording fee and Clerk's \$5 basic recording fee for release.