



## LINCOLN COUNTY PLANNING AND DEVELOPMENT

Email to: [codeenforcement@co.lincoln.or.us](mailto:codeenforcement@co.lincoln.or.us)

210 SW 2nd Street  
Newport, OR 97365  
(541) 265-4192

# CODE VIOLATION COMPLAINT FORM

**Instructions:** In order to properly process your complaint, you must fill in all fields *completely and sign at the bottom of this page*. It is important that you supply as much detail as possible. Providing photographs will help staff verify code violation.

### VIOLATION INFORMATION

Owner Name		Date	
Township	Range	Section	Tax Lot
Site Address		City	Zip
Please describe the alleged code violation in as much detail as possible.			

### COMPLAINANT INFORMATION

Name	Telephone Number
Mailing Address	City Zip
Email Address	

- Please keep my information confidential.
- Please notify me of the outcome of any code enforcement action taken by Lincoln County.
- I am willing to testify in court should the need arise.

**I HAVE CAREFULLY EXAMINED THE COMPLETED FORM** and do hereby certify that all information herein is true and correct to the best of my knowledge.

NAME (Please print)

SIGNATURE

DATE

**OFFICE USE ONLY**

Code Violation #:	Date Received:
Assigned Staff Person:	Site Visit Date:
1 <sup>st</sup> Letter Sent:	Respond by Date:
2 <sup>nd</sup> Letter Sent:	Respond by Date:
Notes:	