



DEPARTMENT OF PLANNING AND DEVELOPMENT

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Newport, OR 97365
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November 30, 2023

RE: REMINDER LETTER ONLY (Ordinance #523, Short Term Rental of Dwelling Units)

To whom it may concern:

Below are key bullet points from ordinance #523 that was enacted during calendar year 2023 for Short Term Rentals (STR's):

- In 2023, each owner is required to obtain an Oregon Department of Environmental Quality (DEQ) authorized Existing System Evaluation Report (ESER) to evaluate the condition of the system and submit a \$350.00 origination fee to the Lincoln County Planning Department.

In addition, from ordinance #523 owners of STR's are required to do the following, annually, starting in calendar year 2024:

- Starting in calendar year 2024, each owner shall thereafter be required to conduct periodic maintenance of the system, undertaken by a DEQ authorized contractor. At minimum STR owners shall include inspection of the system (and as needed pumping or repairs) prior to relicensing the unit. The report (enclosed) shall be required before the owner can relicense the property. A fee of \$175.00 shall accompany the report submitted to the Lincoln County Planning Department.
- Please note the requirements above are in addition to Oregon Administrative Rule 340-071-0130(17) which requires annual maintenance for pressure distribution systems, sand filters, recirculating gravel filters and alternative treatment technology systems.

A complete list of DEQ authorized evaluators can be found on DEQ's website.

If you have questions, please call 541-265-4192 or email us at: lconsite@co.lincoln.or.us

Thank you,

Brian Crawford, R.E.H.S.
On-Site Waste Management Division

Encl: Annual Maintenance Report Form for Short Term Rentals