

## Lincoln County Emergency Preparedness Grant Program

### Grant Advance Request

**Instructions:** Use this form to request funds to use before project conclusion. Allow for 3 weeks for payment processing.

<b>Awardee Agency:</b>		
<b>Grant Number:</b>		<i>Assigned by County</i>
<b>Date Requested:</b>		
<b>Project Title:</b>		
<b>Estimated Total Cost of Project:</b>		
<b>Award from Lincoln County:</b>		
<b>Current W9 Submitted</b>		<i>Mail or Drop off the W9 to Lincoln County Finance, 210 SW 2nd St., Newport, OR 97365</i>
<b>Requested by:</b>		<i>Name/Title - Person completing form</i>
<b>Requester Email:</b>		
<b>Authorized by:</b>		<i>Name/Title - Supervisor, Manager, or CEO/Mayor</i>

Estimated Expense(s)	Expense Categories
	<b><u>SUPPLIES</u></b>
\$	Cache Neighborhood/Community
\$	Cache Requesting Agency
\$	Emerg. Responder/Public Safety
\$	Other:
	<b><u>EQUIPMENT</u></b>
\$	Cache Neighborhood/Community
\$	Cache Requesting Agency
\$	Emerg. Responder/Public Safety
\$	Other:
\$	<b>Total Estimated Project Expenses</b>
\$	<b>Required Agency Match Amount- 50%</b>
\$	<b>Advance Funds Requested</b>

*Advance cannot exceed \$2500 or Agency Match, whichever is smaller.*

<p><b>Email or Mail to County Emergency Management</b> email: <a href="mailto:lcemergencymanagement@co.lincoln.or.us">lcemergencymanagement@co.lincoln.or.us</a></p> <p><b>Mail to:</b> Lincoln County, Attn: Emergency Management 225 W Olive Street, Suite 103 Newport, OR 97365</p>	<b>Date Received:</b>
	<b>Date Sent to AP:</b>
	<b>Grant Project Report Updated:</b>