

FEE SCHEDULE

FOR DEPARTMENTS OF



Effective July 1, 2022

The following Fee Schedule is based upon fees set by United States Code (USC), Code of Federal Regulations (CFR), Oregon Revised Statute (ORS), uncodified Oregon session laws (OL), Oregon Administrative Rule (OAR), Oregon Building Code (OBC), Oregon Mechanical Specialty Code (OMSC), Lincoln County Code (LCC), and Board of Commissioners Order (BOC).

The department head of each department reserves the right to waive a fee or fees in appropriate circumstances, such as for indigent persons seeking essential governmental services, or for services that are provided to a member of the public, but that also provide a direct benefit to the department.

This Fee Schedule is an attempt to list all fees commonly charged by each department to the public. This schedule does not include interdepartmental charges, interagency charges, franchise fees, or prices for specialized reports and publications. Some omissions may have inadvertently occurred. If an inadvertent omission is discovered, please notify Legal Counsel so the omission can be remedied in the next edition of this Fee Schedule.

ALL DEPARTMENTS¹

Photocopies (8½" x 11" or 14")	ORS 203.035/BOC	\$.25 per copy
Research time	ORS 203.035/BOC	\$12.50 per ¼ hr ²
Dishonored checks	ORS 30.701(5)/BOC	\$35
Fax transmissions requested in lieu of mailing	ORS 203.035/ 205.320/BOC	\$2 first page + \$1 add'l page(s)
County Budget Books	ORS 203.035/BOC	\$35.00
Flash drive, DVDs, CDs	ORS 203.035/BOC	Actual cost

¹ These fees apply to all departments unless otherwise specifically provided in a department's fees.

² Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

ASSESSOR

MAP COPIES ³	ORS 203.035/BOC	
Map (8½" x 11")		\$1
Map (18" x 21")		\$3
Roll size map (6 square feet and greater)		\$1.00 per sq foot
Map of Addresses		\$5
PDF file of scanned map		\$2
Taxing District Map		\$5
COMPUTER REPORTS, PRINTOUTS & CD's	ORS 203.035/BOC	
Computer screen print		\$.25 per screen
Computer appraisal card		\$1 per account
Computer file spreadsheet		\$15
Basic GIS Research report		\$12.50
Printouts		\$40 per hour (\$15 minimum)
MANUFACTURED STRUCTURE	ORS 446.646	
Ownership document		\$55 per document
Exemption of Manufactured Structure from ownership Documentation (to untitled) Trip permit		\$55 per application \$5 per section
MICROFICHE COPIES	ORS 203.035/BOC	
Microfiche paper copies		\$1 per page
MAILINGS AND CERTIFICATIONS	ORS 203.035/BOC	
Mailing		Cost of postage and mailing container, rounded up to nearest whole dollar amount
True copy certification		\$3.75 per page
ASSESSOR'S MAPS ON CD-ROM	ORS 203.035/BOC	\$28

³ These maps are free to download from the County's website.

CLERK

CERTIFICATES

Certified copies of documents	ORS 205.320	\$7.75
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COPYING, MAILING & BILLING⁴

Credit Card Service Fee	ORS 203.035/BOC	3% of the purchase amount
Copies (microfilm)	ORS 205.320/BOC	\$1.00 per copy
Copies for veterans seeking GI benefits	ORS 205.320/ 408.430/BOC	free
Audio duplication	ORS 205.320/BOC	\$15 per tape
Microfilm reel duplication	ORS 205.320/BOC	\$35 per reel
Election results	ORS 205.320/BOC	\$.25 per copy
Abstracts	ORS 205.320/BOC	\$.25 per copy
Mailing	ORS 205.320/BOC	actual cost, with a \$4 minimum
Billing	ORS 205.320/BOC	\$4 minimum
Location fee	ORS 205.320/BOC	\$3.75 per doc

LICENSES AND PERMITS

Issuance of license (other than below)	ORS 205.320	\$5
Entertainment assembly permit	LCC 4.115	\$100
Junk & Secondhand Dealer license	LCC 4.035	\$15
Declaration of Domestic Partnership – filing – registration		\$60
Certified copy of Declaration of Domestic Partnership		\$7.75
Marriage license-affidavit-issuance-registration	ORS 205.320/106.045	\$60
Certified copy of marriage license	ORS 205.320/BOC	\$7.75
Waiver of marriage waiting period	ORS 205.320/106.077/BOC	\$10
Duplicate marriage license	ORS 205.320/BOC	\$10
OLCC license approval	ORS 471.166/LCC 4.210	\$25

PASSPORTS⁵ (copy fees are additional)

Passport and Execution (16 and older)	22 USC 214/22 CFR 51.61	\$130 + \$35.50
Passport and Execution (under 16)	22 USC 214/22 CFR 51.61	\$100 + \$35.50
Passport Card and Execution (16 and older)	22 USC 214/22 CFR 51.61	\$30 + \$35.50
Passport Card and Execution (under 16)	22 USC 214/22 CFR 51.61	\$15 + \$35.50
Passport and/or Card – expedited processing	22 USC 214/22 CFR 51.61	\$60 + 18.32 for overnight mail return for expedited passports

PETITIONS AND APPEALS

Appeal from Engineer (road work permit)	LCC 6.360/BOC	\$50
Special district annexation/withdrawal	ORS 198.775/BOC	\$150+ pub.costs

⁴ Copy fees must be prepaid.

⁵ The first amount for Passport applications is paid to the U.S. Department of State. The \$35 fee is paid to the Lincoln County Clerk.

Special district formation/dissolution	ORS 198.775/BOC	\$300 + pub. costs
Vacate public road	ORS 368.341(4)/ LCC 6.205/BOC	\$500
Vacate or decrease width of county road	ORS 368.341(4)/ LCC 6.210/BOC	\$500
Way of necessity	ORS 376.165/ LCC 6.615/BOC	\$150 + \$1000 bond
RESEARCH		
Records search (fee in addition to research time)	ORS 205.320	\$3.75
Illegible document, preparing copy of	ORS 205.325/BOC	\$3.75 per page
RECORDING		
Basic fee for instruments	ORS 205.320	
* \$11 A&T; \$10 PLCP; \$7 GIS \$60 Housing fund; \$5 recording first page		\$93 ⁶
* Additional pages in document		\$5 per page
Additional fees for certain instruments:		
Assignment, release or satisfaction that affect more than one previously recorded instrument	ORS 205.320	\$5 per add'l
Nonstandard instruments ⁷	ORS 205.327	\$20
Mining claim labor aff'd (add'l claims)	ORS 517.220	\$.50 per add'l
Mining claim location notice	ORS 517.030/BOC	\$10
Municipal Assessment Record	ORS 205.320	\$5 per page
Cooperative contract	ORS 62.360	\$5 per page
Cooperative contract, recording names	ORS 62.360	\$.02 per name
Cooperative contract, member termination	ORS 62.360/BOC	\$1.25
Cooperative contract, member termination list	ORS 62.360	\$.02 per name
Partition plat	ORS 92.100	\$98 + \$5 per mylar ⁸
Subdivision plat	ORS 92.100/205.350 92.044/BOC	\$108 per lot or tract, + \$5 per mylar

⁶ Copy fees must be prepaid.

⁷ NOTE: "Except as provided in ORS 205.327, a county clerk shall not accept any instrument for recording unless the instrument is printed on sheets of not less than 20-pound opaque bond paper that are not larger than 14 inches long and 8-1/2 inches wide with text printed or written in 8-point type (approximately 1/8 inch) or larger." ORS 205.232. For reference, this footnote is printed in 8-point type (font style "times"). ORS 205.327 imposes an additional fee of \$20 for the recording of "nonstandard" instruments.

⁸ This fee includes an amount for recording by the Clerk and for review and approval by the Board of Commissioners in accordance with ORS chapter 92. This fee does not include the additional fee for review and approval by the Planning Department and the Surveyor's Office. If a plat fails to pass review by the Surveyor, and is resubmitted, the Surveyor may charge an additional fee for that additional review.

Condominium plat	ORS 100.115/ LCC 7.505/BOC	\$98 + \$5 per mylar
Plat or survey correction affidavit	ORS 92.170/209.255/BOC	\$50
Plat vacation	ORS 271.230/ LCC 7.505/BOC	\$100 ⁹

FILINGS

Instruments filed but not recorded	ORS 205.320	\$5
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LISTS OF REGISTERED VOTERS

On computer paper:

All precincts	ORS 205.320/BOC	\$100
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Per precinct	ORS 205.320/BOC	\$5
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On labels:

All precincts	ORS 205.320/BOC	\$250
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Per precinct	ORS 205.320/BOC	\$10
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Electronic list ¹⁰	ORS 205.320/BOC	\$30
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PRECINCT MAPS

County or city	ORS 205.320/BOC	\$10 each
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COMMUNICATION TOWERS¹¹

COMMUNITY CORRECTIONS

COUNTY WORK CREW

Daily fee	ORS 203.035/BOC	\$650 per day
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⁹ This fee includes the Clerk's recording fee and the fee for review by the Surveyor.

¹⁰ E-mail or disc.

¹¹ The tower fees vary according to the type of equipment installed and height on the tower and at the tower site. Contact Lincoln County Emergency Management in the Sheriff's Office for fee information.

DISTRICT ATTORNEY

DISCOVERY OR PUBLIC RECORDS REQUEST

Electronic Discovery

Felony, Misdemeanor, Juvenile, Violations, Probation Violations

ORS 135.805 <i>et seq</i> /BOC	\$35
ORS 203.035/BOC	\$10 Evidence.com Links
	\$5 for expired link to be re-sent

Material Discovery

Felony, Misdemeanor or Juvenile case

ORS 135.805 <i>et seq</i> /BOC	\$30 plus \$.25 per page
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Violation Cases

ORS 203.035/BOC	\$10
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Probation Violation

ORS 203.035/BOC	\$10
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Additional fee for duplication of video tape

ORS 135.805 <i>et seq</i> /BOC	actual cost
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Additional fee for duplication of audio tape

ORS 135.805 <i>et seq</i> /BOC	actual cost
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Additional fee for duplication of photographs

ORS 135.805 <i>et seq</i> /BOC	actual cost
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Additional fee for computer disc/DVD

ORS 135.805 <i>et seq</i> /BOC	\$15 per disc
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Thumb drives

ORS 203.035/BOC	\$15 (8GB,16GB, 32GB) \$30 (64GB, 128GB)
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Outsourced discovery

ORS 203.035/BOC	Actual cost of duplication
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HEALTH & HUMAN SERVICES¹²

PUBLIC HEALTH DIVISION

Food Service^{13, 14}

ORS 624.510/BOC

Restaurant*

Benevolent	\$200
0-15 seats	\$675
16-50 seats	\$740
51-150 seats	\$881
150 or more seats	\$997

* Pro rata fee for new full service restaurants or change of operator;
50% of annual fee from October 1st to December 31st.

Limited service restaurant	\$376
Vending units (1-10)	\$47
Mobile units/pushcarts (1-10)	\$368
Commissary (unlicensed facility)	\$469
Commissary (licensed facility)	\$268
Warehouse	\$186
Bed & breakfast food service	\$296
Temporary Restaurants ¹⁵	
Single Event 1-30 days	\$131
Intermittent Event, 30 days	\$180
Seasonal Event, 90 days	\$180
Seasonal Event Plan Review	\$91

¹² The fees for supplies and procedures provided at county health clinics are based upon actual cost, and therefore vary according to cost. ORS 431.415. Behavioral Health fees are determined by an annual cost report; Health fees are based on Relative Value Units and actual supply costs. A sliding fee scale is applied to all charges other than for supplies. The Health & Human Services Department maintains a list of current fees. All fees, including, but not limited to, outstanding re-inspection fees, late payment penalty fees, and returned check fees, must be fully paid prior to issuance or renewal of a license.

¹³ For full service and limited service restaurants, and bed and breakfast facilities, Oregon law provides that a “license expires annually on December 31.” ORS 624.020(2). (2) Except as provided in this subsection, to reinstate an expired license the operator must pay a reinstatement fee of \$100 in addition to the license fee. If the operator reinstates the license more than 30 days after the expiration date, the reinstatement fee shall increase by \$100 on the 31st day following the expiration date and on that day of the month in each succeeding month until the license is reinstated. Ors 624.490(2). Payment for license fees must be received in the office of the Public Health Division office by December 31 to avoid a reinstatement fee. Under Oregon law, a license is not transferable between operators or locations, and no refund can be issued for any unused portion of a license. ORS 624.020(6).

A license that is not renewed on or before the expiration date of the license is delinquent. To be renewed in a timely manner, payment must be received in the Public Health Division office on or before the due date.

For all Public Health Division licenses, a license shall not be issued to an applicant/operator until all fees, including all reinspection fees, reinstatement fees, and other fees due and owing to the Public Health Division for current and expired licenses held by the applicant/operator have been fully paid.

¹⁴ The fees listed in this category **include** a remittance assessed by the Oregon Health Authority. ORS 624.510(2), ORS 448.100(2).

¹⁵ A \$41 late fee will be applied if payment is received less than one week before the event.

Swimming Pools and Spas ¹³	ORS 448.100/BOC	
First pool or spa		\$473
Each additional pool or spa on the same site		\$314
Re-inspections		\$184
Other Food Service Fees		
Re-inspection of “Critical Item” in restaurant (1 st re-inspections no charge)		\$109
Operational Plan Review		\$88
(for intermittent and seasonal temporary restaurants)		
Mobile units licensed by another Oregon county		\$25
Other Fees:		
Hourly rate for inspections/professional services		\$184
Plan review		
Initial construction		
Full service restaurant		\$492
Organizational Camp including food		\$492
Bed & breakfast		\$147
Commissary		\$245
Warehouse		\$98
Limited service restaurant		\$147
Mobile unit		\$147
Remodeling		
Full service restaurant		\$199
Organizational Camp without food		\$199
All other facilities		\$98
Food handler training	ORS 624.570(5)/BOC	
Training/certificate	OAR 333-175-0001	\$10
Duplicate certificate		\$5
Sanitizer Test Strips and Thermometers		
Chlorine Vial		\$4
Chlorine Roll		\$6
Quaternary Ammonia Roll		\$6
Digital Probe Thermometer		\$21

Travelers' Accommodations/Bed & Breakfasts/Recreational "RV" Parks^{16, 17}
 ORS 446.425/BOC

Hotels/Bed & Breakfasts:		
1-10		\$119
11-25		\$217
26-50		\$403
51-75		\$579
76-100 and over		\$741+ \$3.00 for every space over 100
Recreational "RV" Parks		
1-10		\$184
11-25		\$234
26-50		\$430
51-75		\$615
76-100 and over		\$787 +\$3.00 for every space over 100
Organizational Camps	ORS 446.425/BOC	\$368
Day Care/other requested inspections (includes reinspections)	ORS 329A.400/BOC	\$184 per day

¹⁶ The fees listed in this category include a remittance assessed by the Oregon Health Authority. ORS 446.425(2)

¹⁷ ORS 446.323: (2) Any person, initially licensed under ORS 446.310 to 446.350 for engaging in the recreation park or travelers' accommodation business who has failed to renew a license on or before the expiration date is delinquent. If delinquency extends 15 days past the expiration date, a penalty fee of 50 percent of the annual license fee shall be added. The penalty fee shall be increased by 50 percent of the license fee on the first day of each succeeding month of delinquency.

LEGAL COUNSEL

Time (rounded to nearest quarter hour)	ORS 203.035/BOC	
County Counsel		\$150 per hour
Assistant County Counsel		\$135 per hour
Paralegal		\$60 per hour
Lincoln County Code (LCC) ¹⁸	ORS 203.035/LCC 0.120/BOC	
Printed format (approximately 130 double sided 8½" x 11" pages)		\$25
Computer disc (available in a variety of formats)		\$5
Annexation/Withdrawal/Dissolution of property	ORS 198/BOC	\$350 ¹⁹

LINCOLN LAND INFORMATION SYSTEM (LIS)

Time (rounded to nearest quarter hour)	ORS 203.035/BOC	
GIS Manager		\$115 per hour
GIS Analyst		\$95 per hour

PERSONNEL

Police Officer Selection Test (POST) (NOTE: The current actual cost is \$24.50)	ORS 203.035/BOC	Actual cost
Corrections Officer Selection Test (COST) (NOTE: The current actual cost is \$24.50)	ORS 203.035/BOC	Actual cost

¹⁸ The code is also available on-line at Legal Counsel's web site at www.co.lincoln.or.us.

¹⁹ Does not include Surveyor costs.

PLANNING & DEVELOPMENT

PLANNING & DEVELOPMENT

LAND USE PLANNING AND ZONING ²⁰	ORS 215.110/LCC 1.1220/BOC	
ADMINISTRATIVE ACTIONS:		
Conditional use		\$1030
Medical Hardship Dwelling		\$700
Variance		\$920
Nonconforming use		\$870
Partition	ORS 92.100	\$480 ²¹
Final Plat		\$250
Floodplain permit		
Review		\$60
Type I		\$210
Type II		\$420
RV Placement		\$70
Remedial Sand Grading		\$290
Annual Renewal		\$150
Property line adjustment		\$310
Subdivision		\$990 +40
Final Plat		per lot over 10 ²² \$350
Replat		\$490 +40
		per lot over 10 ²³
Building permit review		\$120
Manufactured home placement permit review		\$120
On-site sewage disposal review		\$120
Geological Hazard Report Review		\$290
Engineering letter review		\$150
Beach and Dune Hazard Report Review		\$290
Engineering letter review		\$150
Appeal of Division Action	ORS 215.416(11)(b)	\$310
PUBLIC HEARING ACTIONS:		
Conditional use		\$2190
Major Conditional Use		\$7880 ²⁴

²⁰ For combined applications (applications requiring more than one action), the fee charged is the lesser of: (1) The sum of the individual application fees; or (2) The highest fee plus \$185

²¹ This fee does not include the additional fee charged by the Clerk for recording and for review and approval by the Surveyor.

²² See footnote 19.

²³ See footnote 19.

Variance	\$1280
Other applications referred by the Director to the Planning Commission	Application fee + \$280
Nonconforming use	\$1440
Similar use	\$490
Zone change	\$2650
LUPC	\$2650
Goal Exception	\$3650
Planned development	\$3310+65 per dwelling unit
Subdivision	\$1220+65 per lot over 10 ²⁵
Appeal of Commission action	\$457

MISCELLANEOUS:

Administrative Fee	3.5%
Technology Fee	5%
Land Use Compatibility Statement	\$140
Extension of approval time	\$180
Legal lot verification	\$330
Planning/zoning verification letter	\$100
Replacement dwelling in resource zone	\$160
Pre-application conference	\$330 ²⁶

Measure 49 Claim Deposit	ORS 195.300-195.336	\$5,000
Administrative Application Fee		\$980

OTHER:

Application requiring outside technical review (as determined by Director or Commission)	Actual cost
Duplication of audio tape	Actual cost

BUILDING PERMITS	LCC 3.030/BOC
Building - value based	
\$1.00 to \$500.00	\$40
\$501.00 to \$2,000.00	\$40,
\$2,001.00 to \$25,000.00	\$40 for the first \$2,000, plus \$7.25 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$206.75 for the first \$25,000,

²⁴ Staff will make a determination whether a project qualifies as a major conditional use based on the size of the project as provided in the application. Typically, a request to modify a development standard by more than twenty (20) percent will qualify that project as a major conditional use.

²⁵ See footnote 19.

²⁶ \$100 credit applied to application made within 6 months

\$50,001.00 to \$100,000.00	plus \$7.50 for each additional \$1,000 or fraction thereof, to and including \$50,000 \$400.50 for the first \$50,000, plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001.00 and up	\$613 for the first \$100,000, plus \$3.25 for each additional \$1,000 or fraction thereof

Miscellaneous Fees

Inspections that are outside the scope of our normal building permit activities	\$55 per hour
Inspection Record Card Replacement	\$25
<u>Administrative Fee</u>	3.5%
<u>Technology Fee</u>	5%

Electrical - type based

Residential per Unit Service Included	
1,000 sq. ft. or less	\$160
Each additional 500 sq ft or portion thereof	\$30
Limited Energy	\$40
Each manufactured home or modular dwelling service or feeder	\$65
Services or Feeders: Installation, Alteration or Relocation	
200 amps or less	\$80
201 amps to 400 amps	\$90
401 amps to 600 amps	\$140
601 amps to 1,000 amps	\$175
Over 1,000 amps or volts	\$460
Reconnect only	\$65
Temporary Services or Feeders: Installation, Alteration or Relocation	
200 amps or less	\$65
201 amps to 400 amps	\$80
401 amps to 599 amps	\$100
Over 600 amps or 1,000 volts	
see Service or Feeder section above	
Branch Circuits: New, Alteration or Extension per Panel	
a. The fee for branch circuits with purchase of service or feeder fee	
Each branch circuit	\$4.25
b. The fee for branch circuits without purchase of a service or feeder fee	
First branch circuit	\$60
Each additional branch circuit	\$4.25
Miscellaneous (Service or Feeder not Included)	
Each pump or irrigation circle	\$65
Each sign or outline lighting	\$65

Signal circuit(s) or a limited energy, panel, alteration or extension	\$65
Each additional inspection over the allowable in any of the above Per inspection	\$60
Replacement Electrical Label	\$8
Administrative Fee	3.5%
Technology Fee	5%

Plumbing

1 & 2 Family Dwellings

A. 1 bathroom/ 1 kitchen (new construction)	\$110
2 bathroom/ 1 kitchen (new construction)	\$210
3 bathroom/ 1 kitchen (new construction)	\$310
B. Water Service	\$60
C. Sanitary and storm sewer service	\$60
D. Minor installation (per fixture)	\$30
E. Special equipment DWV alteration	\$60

Manufactured Dwellings and Prefabricated Structures

A. Connection to existing drain, sewer and water (initial installation)	\$60
B. New sanitary and storm sewer	\$60
C. New water service	\$60

RV and Manufactured Dwelling Parks

A. Base fee (includes 5 or less spaces)	\$235
B. 6 to 19 spaces (base fee + cost per space)	\$45
C. 20 or more spaces (base fee + cost per space)	\$35
D. Structures and storm sewer systems (per fixture)	\$30

Commercial and Industrial

A. 3 or less fixtures	\$80
B. 4 or more fixtures (cost each)	\$30
C. Water service	\$60
D. Building sanitary sewer	\$60
E. Building storm sewer	\$60
F. Additional 100 ft of water, sanitary, storm sewer	\$40
G. Medical gas system base fee	\$230
H. Medical gas system outlet	\$1.25 each
I. Each additional inspection allowable in any of the above	\$60
J. Hourly rate for inspection	\$60 per hour

Miscellaneous

Administrative Fee	3.5%
Technology Fee	5%

Mechanical - type based

For Issuance of Permit

\$65 minimum based
on value plus 12%
state surcharge

Manufactured home permits and inspections - OAR/LCC 3.030/BOC - type based

Permit fee	\$160
Plan check	\$30
Inspections outside of normal business hours	\$55 per hour
Re-inspection fee assessed under Section 305(g)	\$55 each
Inspections for which no fee is specifically indicated (minimum charge of ½ hour)	\$55 per hour
Additional plan review required changes, additions, or revisions to approved plans (minimum charge of ½ hour)	\$55 per hour

Miscellaneous

Administrative Fee	3.5%
Technology Fee	5%

ON-SITE SEWAGE DISPOSAL²⁷ORS 454.745/OAR 340-71-140/
LCC 2.425/BOC

Site evaluation	\$1005
Construction permits	
Standard	\$1,305
Capping fill	\$1,955
Pressure distribution	\$1,955
Sand filter	\$2,205
Alternative treatment technology system	\$2,205
Installation of holding tanks	\$505
Repair permits	
Major	\$955
Minor	\$505
Alteration permits	
Major	\$1305
Minor	\$505
Renewal permits	
Major	\$805
Minor	\$405
Authorization notice	
Major	\$905
Minor	\$210
Existing system check	\$805
Annual review ATT system	\$100
Annual review holding tank	\$100
Pumper trucks	
First truck	\$200
Each additional truck inspected at the same time	\$100
Miscellaneous	
Administrative Fee	3.5%
Technology Fee	5%
Building Permit Review	\$120
Manufactured home placement permit review	\$120
Re-inspection	\$150
Multi-Lot REHS review	\$120
REHS consultation	\$250/hr
Annual CEU classes from REHS	Actual cost
BAYSHORE DUNE PLAN	LCC 1.1385/BOC
Foredune Grading Permit	\$625

²⁷ The fees listed in this category include the surcharge imposed by the Oregon Department of Environmental Quality (DEQ). OAR 340-71-140 (3). The surcharge is currently \$100 for each site evaluation, construction permit and all other activities for which an application is submitted. For combined applications (applications requiring more than one action), use the fee formula provided in footnote 18.

Remedial/Infrastructure Grading Permit	\$270
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GATHERINGS	BOC/Ordinance 495 (2017)	
Small		\$550
Mass		\$1,050
Extended Outdoor Mass Gatherings		\$1,550
Appeal of Planning Commission to BOC (for EMG)		\$600

PUBLIC WORKS

PARKS DIVISION²⁸

Moonshine Park	ORS 275.320/LCC 9.015/BOC	
Day use		\$5 per vehicle
Overnight (for 1 st vehicle) (site max: 1 RV, 3 vehicles, 4 tents)		\$25
Overnight (winter rate – Dec-Feb) First Vehicle (site max: 3 vehicles, 4 tents)		\$20
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$7
Annual day use pass (Jan 1 to Dec 31st)		\$35
Group area day use (by reservation)		\$50
Group area camping (by reservation) (8 RV's max)		\$125
Firewood per unit		\$5
Elk City Park	ORS 275.320/LCC 9.015/BOC	
Overnight (for 1 st vehicle) (site max: 1 RV, 3 vehicles, 4 tents)		\$25
Overnight (for Lincoln County resident over the age of 65) (for 1 st vehicle)		\$17.50
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$7
Firewood per unit		\$5
Morgan Park	ORS 275.320/LCC 9.015/BOC	
Overnight (for first vehicle)		\$25
Overnight extra vehicle (per extra vehicle; max. of 3 vehicles per spot)		\$7
Overnight (winter rate – Dec-Feb) First Vehicle (site max: 3 vehicles, 4 tents)		\$20
Cabin per night (max 6 people)		\$50
Firewood per unit		\$5
Brown Memorial Park		
Unimproved camp site (no water, porta toilets)		\$15
Improved camp site (water, flush toilets)		\$25
Firewood per unit		\$5

²⁸ The fees for park usage include all county imposed camping and RV space taxes.

ROAD DIVISION		
Vehicle limit variance permit	ORS 818.270	\$8
Utility operations permit	ORS 758.010	\$0
Non-utility operations permit	ORS 368/374/203.035/ LCC 6.310/BOC	\$150
Road approach permit	ORS 368/374/203.035 LCC 6.010/BOC	\$100
"No Spray" permit	ORS 203.035/BOC	\$0
Petition to open public road	ORS 368.081/ LCC 6.410/BOC	\$500
Petition to vacate public road (paid to clerk)	ORS 368.341(4)/ LCC 6.205/BOC	\$1000
Petition to vacate or decrease width of county road (paid to clerk)	ORS 368.341(4)/ LCC 6.210/BOC	\$1000
Hearing for vacation proceedings	ORS 368.341(4)/ LCC 6.205/BOC	\$200
Memorial Signs		\$600
DEVILS LAKE EROSION CONTROL		
Permit fees	LCC 3.110/BOC	<i>See Uniform Building Code, Chapter 33</i>
Tidelands license (one year)	BOC	\$2,000

SHERIFF

ANIMAL SHELTER DIVISION

Adoption Fees

Puppy up to 1 yr of age	ORS 203.035/BOC	\$250
Dog 1-7 yrs of age		\$175
Senior Dog 8+ yrs of age		\$125
Kitten up to 1 yr of age	ORS 203.035/BOC	\$100
Cat 1-7 yrs of age		\$75
Senior cat 8+ yrs of age		\$50
Proof of Rabies Deposit	ORS 203.035/433.385	\$20
Lost tag replacement		\$5
Kennel dog inventory fee (per kennel dog)	ORS 609.100/307.400/ LCC 1.1115(51)/BOC	\$5
Impoundment of altered dog (first)	ORS 203.035/BOC	\$30 per occurrence
Impoundment of unaltered dog (first)		\$50 per occurrence
Additional impoundment fee (if dog is unlicensed)		\$25
Keeping of impounded dog	ORS 203.035/BOC	\$10 per day
Impoundment of cat	ORS 203.035/BOC	\$15
Keeping of lodged cat	ORS 203.035/BOC	\$10 per day
Impoundment of other animals	ORS 203.035/BOC	\$15
Keeping of other animals	ORS 203.035/BOC	\$10
Animal release	ORS 203.025/BOC	
Dogs: Owner release of adult dog or litter		\$45
Cats: Owner release of adult cat or litter		\$30
Owner release euthanasia	ORS 203.035/BOC	
Dogs:		\$50
Cats:		\$25
Cremation	ORS 203.035/BOC	varies ²⁹
Carrier (with adoption)	ORS 203.035/BOC	\$5
Carrier (without adoption)	ORS 203.035/BOC	\$10

²⁹ Fee will be based upon Pathways cremation services.

SUPPORT SERVICES DIVISION

Concealed Handgun Licensing

Concealed Handgun License (Initial Issuance)	ORS 166.291	\$100 ³⁰
Renewal	ORS 166.291	\$75
Duplicate (loss/change of address)	ORS 166.291	\$15

Civil Division Fees

Service of Notice Process	ORS 21.300	\$50
Multiple parties/same court case:		
2 persons/1 address		\$50
2 persons/2 addresses		\$100
3 persons/1 address		\$84
4 persons/1 address		\$112
Delivery of Writ of Garnishment	ORS 18.652	\$25 ³¹
Service mileage (when in excess of 75 miles round trip from courthouse, \$50 maximum)	ORS 21.300	varies
Eviction Enforcement (Writ of Execution of Judgment of Restitution) ³²		
Number of tenants:		
1 or 2/same address (\$50) + (\$89)		\$139
3/ same address (\$84) + (\$89)		\$173
4/ same address (\$112) + (\$89)		\$201
Enforcement Process (basic fee)	ORS 21.300	\$89 ³³
Security and Inventory Services after first hour	ORS 21.300	actual cost
Reasonable Keepers Fee	ORS 21.300	varies

Sale of Property

Sale preparation, posting, advertising, conducting the sale, certified regular mailings, post-sale processing	ORS 18.930(5)(2)/BOC	actual cost
Deposit on Real Property Foreclosure and Sale	ORS 18.930(5)(2)/BOC	\$750
Deposit on Personal Property Foreclosure and Sale	ORS 18.930(5)(2)/BOC	varies ³⁴
Prepare and Issue Conveyance of Real Property	ORS 21.300	\$56
Each folio necessary to complete service	ORS 21.300	\$4.00

³⁰ Non-refundable fee for background check. License currently valid for 4 years unless denied or revoked. NOTE: This fee does not include the \$15 fee imposed by the Oregon State Police (OSP) for a fingerprint check pursuant to ORS 166.291.

³¹ For each garnishment delivered. Does not include applicable search fees required by financial institutions outlined in ORS 18.790.

³² Please note that “*Et Al*” or “All other occupants” is considered a party in all actions.

³³ Other Enforcement Process (Writ of Execution, Order of Assistance, Claim and Delivery, etc). Plus see additional fees allowed by statute and imposed by county. Additional security and inventory services after first hour and reasonable amount for keepers fee.

³⁴ Fee varies depending on any additional specialized services needed for seizing and levying on property (e.g. towing, locksmith, moving/storage, veterinarian, etc).

Records Fees

Local Records Check	ORS 203.035/BOC	\$15 ³⁵
Copy of Police Report (Not archived)	ORS 203.035/BOC	\$15 ³⁶
Copy of Police Report (Archived)	ORS 203.035/BOC	\$25 ³⁷
Copy of Dispatch Report	ORS 203.035/BOC	\$15
Copy of audio cassette tape	ORS 203.035/BOC	Actual transfer cost
Copy of video cassette tape	ORS 203.035/BOC	Actual transfer cost
Copy of in-car recording	ORS 203.035/BOC	Actual cost ³⁸
Copy of in-car recording	ORS 203.035/BOC	Actual cost
Copy of body camera recording	ORS 203.035/BOC	Actual cost
Copy of CD or DVD	ORS 203.035/BOC	Actual cost
Copy of photographs (not digital)	ORS 203.035/BOC	Actual Cost to produce
Additional Research or Processing Time	ORS 203.035/BOC	\$25 per ½ hr
Fingerprints (up to 2 cards per person)	ORS 203.035/BOC	\$25 + \$5 ³⁹
Vehicle impound administrative fee	ORS 203.035/BOC	\$250 ⁴⁰
DUII Forfeiture (per each impounded vehicle)		
Vehicle impound administrative fee	ORS 809.720/BOC	\$125 ⁴¹
All other impounds (per each impounded vehicle)		
Vehicle storage per day, per vehicle (indoor at county impound yard)	BOC	\$35
Vehicle storage per day, per vehicle (outdoor at county impound yard)	BOC	\$25
Alarm Permit Renewal	LCC 7.750/BOC	\$10/ per year
Alarm Permit Application	LCC 7.750/BOC	\$45

³⁵ Computer records search. One name or address per search fee. If a copy of a police report is requested based on search, applicable police report fees will be applied. If the standard research and/or processing time is exceeded, applicable research/processing fees will be applied.

³⁶ March 2002 or later - \$15 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁷ Feb 2002 or earlier - \$25 for reports (up to 8 pages). Larger reports that exceed standard processing time will be evaluated on a case-by-case basis, and additional processing fees will be applied.

³⁸ Actual cost to produce records includes, but is not limited to, actual cost of flash drives, DVDs, CDs, staff time to review and redact records in accordance with law, and third party vendor fees to transfer records to readable media.

³⁹ \$25 for the first two cards; \$5 for each additional card.

⁴⁰ This fee is for administrative costs only and does not include towing and storage charges. The \$250 fee is collected by Lincoln County Legal Counsel and deposited in the County DUII fund pursuant to LCC 2.3000.

⁴¹ The \$125 fee is paid to the sheriff and is deposited with other general fund monies received.

Short Term Rentals⁴²

License Application	BOC	\$350
Re-Inspection Following 2 nd Inspection	BOC	\$125 per inspection
Annual License Renewal	BOC	\$150
Change in Contact Information	BOC	\$75
Short Term Rental Data	BOC	actual cost
ESER Inspection	BOC	\$300 ⁴³

Key Cards

Prox/Key Card Replacement	BOC	\$10
ID Pass Card-Attorney	BOC	\$15

EMERGENCY MANAGEMENT

Communication Tower Site Access-Key Fees⁴⁴

Key Replacement		\$50 (per key)
Key Locking System and Replacement of Inventory of Keys		\$450

JAIL DIVISION

Booking photo	ORS 203.035/BOC	\$20
Health services copayment fees ⁴⁵		
Nurse evaluations (Medical Request Form)	ORS 169.150/BOC	\$10 per visit
Prescriptions (new or re-order)	ORS 169.150/BOC	\$10 per blister pack
Prescribed over-the-counter Medications	ORS 169.150/BOC	\$10
Restocking medication fee	ORS 203.035/BOC	\$5
Medical Supplies	ORS 169.150/BOC	Actual cost
Off-site medical/dental	ORS 169.150/BOC	Actual cost
Inmate Work Crew Program	BOC	Up to \$550 per day
National Criminal History Check	ORS 423.497	\$137
Photocopies (8½" x 11" or 14")	ORS 203.035/BOC	\$.25 per copy
Research time	ORS 203.035/BOC	\$12.50 per ¼ hr ⁴⁶
Dishonored checks	ORS 30.701(5)/BOC	\$25
Fax transmissions requested in lieu of mailing	ORS 203.035/ 205.320/BOC	\$2 first page + \$1 add'l page(s)

⁴² See BOC Order 11-16-294

⁴³ ESER fee for Planning and Community Development Department. Onsite Program review of Existing (septic) System Evaluation Report (ESER) in conformance with county VRD regulatory provisions.

⁴⁴ Fees are based on keys issued through the Lincoln County Sheriff's Office Communications Site Access Agreement. Contact Lincoln County Emergency Management for more information.

⁴⁵ The copayment fee will be charged for services, and withdrawn from the inmate's jail account. An inmate will not be denied health care services because the inmate does not have money in the inmate's jail account at the time of the health care service request.

⁴⁶ Per person; rounded to the nearest ¼ hour; minimum charge of one ¼ hour.

SURVEYOR

Survey filing	ORS 209.260/BOC	\$75 per page
Preliminary review of land division plat	ORS 203.035/BOC	\$250 + \$10 per lot, unit or tract
Preliminary review of a survey (optional) ⁴⁷		\$75 per page
Multiple Review of survey or plat		\$122 per hour
Partition Plat	ORS 92.100	\$290
Subdivision Plat (pre-monumented)	ORS 92.100/205.350 ORS 92.044/BOC	\$590 + \$50 per lot or tract
Subdivision Plat (post-monumented ORS 92.065)	ORS 92.100/205.350 ORS 92.044/BOC	\$3,610 + \$300 per lot or tract + bond amount set by County Surveyor
Condominium Plat	ORS 100.115 LCC 7.505/BOC	\$840 + \$50 per unit or tract
Affidavit to Reestablish Corners	ORS 92.070/BOC	\$50
Plat or Survey correction affidavit	ORS 92.170/209.255/BOC	\$50
Copies per page	ORS 203.035/BOC	
	<u>Standard Fee</u> ⁴⁸	<u>Volume Fee</u> ⁴⁹
	\$1.50	\$.50
Certified copies/original copies/to scale copies	ORS 203.035/BOC	\$5
Shipping and handling per envelope	ORS 203.035/BOC	\$7.50
Annexation/Withdrawal/Dissolution of property	ORS 198/BOC	Actual cost ⁵⁰

(NOTE: for reference only; fees collected at other departments)

Public Land Corner Preservation Fund Fee (ORS 205.130(2) instruments) (\$10; collected by Clerk)

Plat vacation (\$100; collected by Clerk)

⁴⁷ The Surveyor will perform preliminary review of survey plats only upon the request of the submitting developer or surveyor, and only if the Surveyor determines that the Surveyor's Office has sufficient time and resources available to perform the preliminary review. Completion of a preliminary review is not a guarantee that deficiencies will not be found when the final plat is filed.

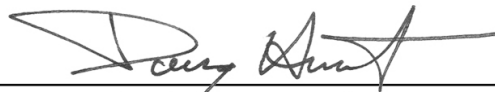
⁴⁸ Standard fees include an amount that reflects research and staff time.

⁴⁹ The volume fees are for self-service automated volume accounts.

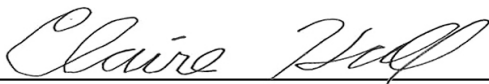
⁵⁰ Actual cost to draft property legal description, includes staff research time and review.

TREASURER AND TAX DEPARTMENT

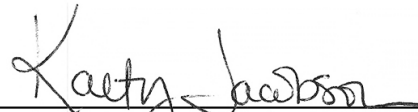
Duplicate copy of tax statement	ORS 203.035/BOC	\$1
Demand statement (account summary)	ORS 203.035/BOC	\$.25
Microfiche copies	ORS 203.035/192.440/BOC	\$1 per page
Copy of canceled checks	ORS 203.035/BOC	\$1
Computer receipt copy	ORS 203.035/BOC	\$.25
Computer reports	ORS 203.035/BOC	\$1 per page
Computer recall reports	ORS 203.035/BOC	\$40 per hour computer time + \$40 per hour staff time (\$15 minimum)
District tax summary report	ORS 203.035/BOC	\$1 per page
Electronic file of delinquent tax accounts	ORS 203.035/BOC	\$100
Garnishment fee	ORS 29.375	\$15
Mailing	ORS 203.035/BOC	actual cost
Publication fee foreclosure	ORS 312.110	5% of total tax & interest
Redemption fee foreclosure	ORS 312.120	\$50 or actual cost of lien search if more than \$50
Personal property warrant fee	ORS 311.633	\$52 ⁵¹
Stop payment on a lost paycheck (as reported by County employee)	ORS 203.035/BOC	\$30



DOUG HUNT, Chair



CLAIRE HALL, Commissioner



KAETY JACOBSON, Commissioner

⁵¹ Includes Clerk's \$5 basic recording fee and Clerk's \$5 basic recording fee for release.