LINCOLN COUNTY
SHORT TERM RENTAL LICENSE
CONTACT CHANGE FORM

Licensing Authority
Lincoln County Sheriff's Office

225 W. Olive Street
Newport, OR 97365
Phone: 541-265-4912

Person Requesting Change: _____

Mailing Address: _____

City/State/Zip: _____

Phone(s): _____

Email: _____

New Contact Information:

Local Contact Person: _____ Phone(s): _____

Contact Person's Business Name (if any): _____

Mailing Address: _____ Email: _____

City/State/Zip: _____

Property Information:

Street Address and City:_____

Change Form Instructions:

When submitting a Contact Change Form, please include the following along with this completed form:

- Payment of $75.00 (check or money order payable to Lincoln County Sheriff's Office). Our Office will also accept payment by credit card (Discover, MasterCard, or Visa) when Contact Change Form is submitted in person.
- Copy of the written notification you provided to the local fire department alerting them of the new contact information.

_____
Requester Signature Date

FOR OFFICE USE ONLY

Date Received: _____ Received By: _____ Fees Paid: _____ Notices Mailed: _____

(Rev. 01/2017)