

1 **BEFORE THE BOARD OF COMMISSIONERS**
2 **FOR LINCOLN COUNTY, OREGON**

3
4 In the Matter of)
5)
6 *Modifying Order Nos. 4-20-118 and 5-20-136*) **ORDER NO. 6-20-169**
7 *Exercising Authority to Act to Protect Lincoln County*)
8 *Citizens and Minimize the Effects of the*)
9 *COVID-19 Emergency*)

10
11 Lincoln County Orders Nos, 4-20-118 and 5-20-136 (hereafter Lodging Restrictions)
12 placing restrictions on short term lodging are incorporated herein as if fully set forth:

13 WHEREAS Lodging Restrictions in place for short term rentals to combat the spread
14 of the COVID-19 virus include several specific requirements around use, cleaning, and
15 rental of the properties; and

16 WHEREAS pursuant to paragraph 2 of Order No. 4-20-118 it was recognized by the
17 County and the Cities that the Orders could be rescinded, extended, or modified; and

18 WHEREAS after discussion and consultation with the Cities at a joint public meeting
19 of the County and Cities held on June 19, 2020 the Board determined that it is necessary
20 to modify the Order in respect to the 24 hour hold back of a property before cleaning
21 personnel may enter to clean the property before it is rented again.

22 NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

23 1. That Order No. 4-20-118 is hereby modified beginning June 19, 2020 as follows:

24 a. The 24 hour hold back of property before cleaning personnel may enter to clean
25 the property remains in effect for 30 days from the date of this Order. The Board will
26 review continuation or modification of that requirement before the end of the 30-day
27 extension.

28 b. That in all other aspects the framework plan from Order 5-20-136 continues
29 unchanged. This Order may be modified, rescinded or extended by authority of the Board
30 of Commissioners in consultation with the Cities and Local Public Health Administrator as

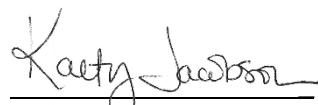
1 more information from the Governor on Phase 2 and 3 restrictions is developed. If so
2 modified, a copy shall be provided to the cities of Newport and Yachats.

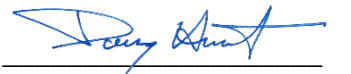
3 2. This Order was presented and concurred to by either authorized city personnel or
4 the direct action of the City Councils of Yachats and Newport¹. At any time, the City
5 Council of either of these cities may opt by Council Action to rescind that concurrence, at
6 which time the Order will have no effect within the boundaries of that city without necessity
7 of any further action.

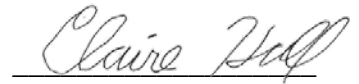
8 3. Copies of this Order shall be provided to Rebecca Austen, Public Health
9 Administrator; Jenny Demaris, Emergency Manager; Wayne Belmont, County Counsel, and
10 representatives of each of the cities listed above.

DATED: June 19, 2020

LINCOLN COUNTY BOARD OF COMMISSIONERS


Kaety Jacobson, Chair


Doug Hunt, Commissioner


Claire Hall, Commissioner

¹ Depoe Bay and Waldport did not continue the 24 hour hold back previously. Lincoln City rescinded the 24 hour hold back requirement just prior to this meeting. Toledo is acting on the matter on June 24. The requirement was not applicable in Toledo and Siletz as they do not have regulated short term lodging. Newport and Yachats did not place the 30-day extension limit on the requirement.
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Exhibit A¹
Lincoln County
and
Cities of Yachats, Waldport, Newport, Depoe Bay, Lincoln City, Toledo, and Siletz
Reopening Framework Plan for Short Term Rentals, Hotels/Motels, RV parks and
Campgrounds

Lodging Reopens June 1, 2020²

Applicable Requirements for Lodging Properties including Hotels, Motels, Bed and Breakfasts, Homestays, Short Term Residences (STRs and aka Vacation Rental Dwellings, VRDs), RV Parks and Campgrounds to reopen on June 1, 2020:

Service Changes

Hotels Motels

- Remote check in if available
- Alternative: curbside check in with conditions below
- Touch free check-in instituted
- Barrier in place at check in – i.e. plexiglass
- Hand sanitizer in lobby
- Owner/Employee wellness checks
 - Health questions and Temp checks – start of each day
- Breakfast
 - Grab and go / sealed items / room service
 - No public space consumption

STRS/VRDs

- Remote check in

RV PARKS / CAMPGROUNDS

- Remote check in or alternative as described above for Hotels/Motels

¹ Modifications in this Order are noted as: deletions in ~~striketrough~~ additions in ***bold italics***

² This framework plan is based on Lincoln County continuing to move forward to phases 1, 2 and 3 of the State of Oregon reopening plan. If there is a reemergence of COVID cases which requires reinstating restrictions on social distancing under state guidelines, the County and cities may revisit the original prohibitions. Note in Paragraph 2 of this Order and the associated footnote 6 that there are different operative dates and requirements for some cities.

Signage

Hotels Motels

- Covid health sign at entrances and check in. Sign templates to be provided.
- Public spaces closed (more detailed designation - - no public in pools, spas, gyms, lounges or seating areas) all cordoned off and signed appropriately)

STRs/VRDs, Homeshares and Bed and Breakfasts

- Covid health signage posted on front entrance. Sign templates to be provided.

Restrictions

Hotels Motels

- Owners/Employees required to wear face covering when in public areas when in presence of guests
- Guests encouraged to wear face covering in public places while in town per State of Oregon's guidance (Template language to be provided)
 - Communicated prior to arrival – electronically and via phone
- No stayover guest room service (daily room cleaning for multiple day stays)
- Pools, spas, gyms and any other recreational amenities stay closed unless otherwise authorized by the state
- ~~A minimum 24 hours hold be maintained between check out and the time the room is cleaned and put out for rental again~~ **or amended requirements**
- Staff must be able to maintain social distance from each other in work stations and meet all other business guidelines as set by the state or local health authority

STRs/VRDs, Homeshares and Bed and Breakfasts

- Owners/Employees required to wear face covering at all times when in presence of guests
- Guests required to wear a face covering when in shared spaces in Homeshares and Bed and Breakfasts-and encouraged to wear while in public via State of Oregon guidance
 - Communicated prior to arrival – electronically and via phone
- ~~A minimum 24 hours hold be maintained between check out and the time the room is cleaned and put out for rental again~~ **or amended requirements**
- Bed and Breakfasts and Homestays, no communal meals.

Housekeeping Minimums for Both STRs/VRDs and Hotels

- Use of CDC/EPA approved disinfectant
 - Sanitizing all high touch items in guest rooms
 - Door handles, elevator buttons...
 - Gloves for housekeepers

- Linen washed with approved disinfectant chemicals at correct temperatures
- Removal of paper products
 - Any required items are laminated and cleaned or replaced
- Hair dryers removed from bag
 - Dryer cleaned at each checkout
- All unused linen and terry are removed and exchanged

Required clean up if Guest is suspected of having COVID 19 (positive, presumptive or symptomatic) for all lodging properties and types

- Clean room in accordance with OHA guidelines. Current guidelines shown in link below:
<https://sharedsystems.dhsosha.state.or.us/DHSForms/Served/le2288y.pdf>

RV Parks and Campgrounds

- RV parks and Campgrounds
 - all group and public areas closed
 - camping allowed except no group tent camping in this phase
 - restrooms cleaned in accordance with state guidance; patrons bring own soap, hand sanitizer and toilet paper
 - check in and check out contact free
- Employees required to wear face covering at all times when in public areas when guests are present
- Guests encouraged to wear face coverings while in town per State of Oregon’s guidance (Template language to be provided)
 - Communicated prior to arrival

Phase 2

- Leisure travel resumes based on Phase 2 requirements – unless this changes
- Limitations on number of nights and occupancy lifted but cleaning practices remain except 24 hour minimum between cleaning
- Limitations on grouping (up to 50 persons and conferences)
 - Pools, spas other amenities open with appropriate restrictions

Phase 3

- Limitations lifted except for state law requirements including but not limited to group size limitations (may apply to conferences, meetings, events, etc.)

Each establishment that will reopen shall submit a plan detailing how they will meet the minimum requirements established in this Order. The plans will be sent to the respective jurisdictions via email at the addresses below. Failure to adhere to the plan shall be grounds for revocation of permission to open and may subject owner/operator to other remedies available under state and local law.

Lincoln County's website for submitting a plan is found at:

<https://www.co.lincoln.or.us/boc/page/lodging-reopen-application>

Detailed information and application forms, and links to City processes will be posted on this website as developed.