



LINCOLN COUNTY
SHORT TERM RENTAL LICENSE
WAITLIST APPLICATION

Licensing Authority
Lincoln County Sheriff's Office

225 W. Olive Street
Newport, OR 97365
Phone: 541-265-0675

Owner: _____ Phone: _____

Mailing Address: _____

City/State/Zip: _____ Email: _____

Prospective Short Term Rental Property Information:

Street Address and City: _____

Region (if known): _____

By signing below, I hereby certify that the information provided on this form is accurate and that I will notify the Lincoln County Licensing Authority of any changes to this information.

Owner of Record Printed Name

Owner of Record Signature

Date

Upon receipt of this form, the property listed above will be placed on a waitlist for a prospective short term rental license within the region in which the property is located. When a license becomes available, a property will be chosen by lottery from the waitlist for that region. Please see the document titled "Limits on Short Term Rental Licenses" located on our website at: <https://www.co.lincoln.or.us/sheriff/page/short-term-rental-licensing> for additional information on the selection process.

For those properties with onsite wastewater treatment systems (septic), please become familiar with the specific requirements under Ordinance #523 for short term rentals with such systems. Additional questions regarding Existing System Evaluation Reports and fees, may be directed to the Lincoln County Planning Department at (541) 265-4192.

Waitlist applications may be submitted to the Lincoln County Sheriff's Office as follows:

Mail: Lincoln County Sheriff's Office
225 W. Olive Street
Newport, OR 97365

Email: sheriffstrlicensing@co.lincoln.or.us

FOR OFFICE USE ONLY

Date Received: _____ Received By: _____ Region: _____