

Lincoln County Citizen Corps Coordinating Council (LC5)

Lincoln County, Oregon

Minutes

Wednesday, November 16, 2016, 1800-1930

- I. **Attendance:** Provided as the last page of these recorded minutes.
- II. **Call to order:** Meeting was called to order by Vice Chair Mike Eastman at 1803 in Lincoln County EOC, Newport (moved from Board of Commissioners' Meeting Room).
- III. **Welcome and Introductions:** Committee Members introduced themselves noting representatives from North Lincoln CERT, Depoe Bay CERT Lincoln County School District CERT, and Waldport CERT were participating via conference call.
- IV. **Approval of Minutes:** August 17th & October 19, 2016 meeting minutes approved as amended.
- V. **Discussion:**
 - A. **Election of Officers:** Acting Chair Mike Eastman
 - i. Secretary – Lynda Engle, self-nomination; unopposed; unanimous decision
 - ii. Vice Chair – Kay Wyatt nominated by S. Graves; unopposed; unanimous decision
 - iii. Chair – Mike Eastman nominated by S. Graves; L. Engle seconded; unopposed, unanimous decision
 - B. **Emergency Management Update:** EM Demaris
 - i. **CERT Website Tour** <http://www.co.lincoln.or.us/cccc/page/cert-chapters-lincoln-county-oregon>
 1. P. Benjamin provided guided tour of the website and CERT links
 2. SOG to be changed to "Standard Operating Guidelines"
 3. There was a request to consolidate the multiple documents listed on the site into one large document. S. Graves suggested LC5 review the additional documents. P. Benjamin will email leaders with documents. Review of documents to be added on the next agenda.
 - ii. **Volgistics – Volunteer Coordination Software:**
 1. 12/31/16 – Final date to let LCSO know if your CERT Chapter will be utilizing the Volgistics program; P. Benjamin is available to assist CERT Chapter Leaders with navigation in the Volgistics program. Electronic Applications - EM Demaris will forward electronic applications to the designated CERT Chapter Leader for the time being; eventually we hope the notification will be delivered directly to the Volunteer Coordinator for that group.
 2. CERT Class Background Checks
 - Perspective CERT students will complete the online application providing complete legal name and each AKA (maiden name, previous married names, any name changes, etc.)
 - CERT leader will advise LCSO EM which applicants are ready for background check processing (must be at least 90% through CERT Class) and upon return of the b/g checks will notify LCSO EM which are approved for CERT badge issuance.
 - iii. **CERT badges:**
 1. Originals/Expired – Replacement: CERT Chapters with members who have the original laminated ID badges can send an email with approved names to LCSO EM to authorize the issuance of official CERT ID badge.
 2. New Member Badges – Committee Members reviewed the new CERT ID Badge format provided by the LCSO; current badges will not be replaced but new CERT members will receive the new formatted badge.

- iv. **Tsunami Conference:** The Oregon Office of Emergency Management is hosting an Oregon Tsunami Conference on December 7 & 8, 2016, at the Florence Event Center in Florence, Oregon. This day and half event will present the latest Cascadia science, policy and mitigation efforts on the Oregon coast. There will be a wealth of new information shared from over 25 speakers. This free conference starts on Wednesday, December 7, 2016, at 1pm to 6pm and continues to Thursday, December 8, 2016, at 8am to 5pm. CERT members may register at goo.gl/2XJDo3
- v. **SHSG FY17-18:** EM Demaris has the basic information for the grant application and will request further input for the completion of the grant application. Pricing research is in progress and the cost list will be emailed for review.

C. Old Business: No old business presented at this time.

D. New Business:

- i. **SHSG FY17-18:** Supplies and resources are fundamental to ensuring the continuity of the program and teams. Due to the distribution of remaining supplies to the most recent graduates, S. Graves suggested LC5 pursue funding for additional kits for future CERT graduates. Unanimous agreement.

E. CERT Chapter Updates:

- i. North Lincoln:
 - 1. Most recent class had 19 graduates
 - 2. The CERT Spaghetti dinner fundraiser will be 5/20/17 at St. Peter Lutheran Church
 - 3. 52 Weeks of Preparedness by JoDana Bright Taylor was delivered to the community in installments via the local newspaper; it has been compiled and will be placed on sale by eBook or Amazon.
 - 4. A course in fire personnel rehab was offered
 - 5. There is a need for batteries for the flashlights issued to new CERT team members. R. Grimes suggested teams request participating police & fire departments consider including CERT when submitting grant proposals to Duracell.
- ii. Depoe Bay:
 - 1. It was noted Depoe Bay Fire's CERT is currently out of kits to issue to future CERT graduates and was only able to supply the most recent class with gear because of a received nine hundred dollar donation. The next CERT Basic Class will be scheduled for September 2017.
 - 2. The scheduled November Depoe Bay Readiness Fair will be rescheduled for a later date.
 - 3. A holiday party is scheduled for December.
- iii. Newport:
 - 1. Final drill is on November 19th ; volunteers are needed at NFD at 0800 to assist.
 - 2. Radio communications class has been integrated into Newport's CERT training (FRS radios, nets, tactical call signs). The class is also offered as a refresher course to current CERTs.
 - 3. Planning has begun for Loyalty Days Parade assistance, May 2017.
- iv. Seal Rock:
 - 1. Three site prep bids for the neighborhood cache project will be presented to the Bayshore Safety Committee on 11/19.
- v. Waldport:
 - 1. Excited about the potential for future sponsorship from either Central Oregon Coast Fire & Rescue or the City of Waldport.

vi. Lincoln County School District:

1. Teen CERT activities at Taft High School on 1/12, 2pm & final exercise on 1/19, noon. Volunteer applications are available from S. Graves and are valid for 2 years. Teen CERT is seeking additional volunteers to work alongside NLFR's CERT volunteer, R. Grimes & NFD's CERT volunteer, P. Benjamin on 1/12 and 1/19.
2. Taft High School will be starting another CERT class next semester.

VI. Review of Action Items: Committee Recorder

- A. Change the wording of the CERT Orientation Guides pages on the County website to say "template".

VII. Next Meeting: K. Wyatt made a motion to cancel the December 21st meeting; R. Grimes seconded, approved unopposed. Next meeting January 18th, 2017, Lincoln County Courthouse, BOC Conference Room

VIII. Adjournment: Vice Chairperson M. Eastman adjourned the meeting at 1919.

Respectfully submitted,

Kerry de Lisser-Shanks

Lincoln County Emergency Management

- Electronic Committee Meeting Packet available at: <http://www.co.lincoln.or.us/cccc/page/citizen-corps-coordinating-council-meeting-lc5>

November 16, 2016 LC5 Attendance

P = Present, A=Absent

Representation	P/A	Committee Member
CERT Chapter Leader	P	Kay Wyatt, CERT Depoe Bay
CERT Chapter Leader	A	Kriss Hoffman, CERT North Lincoln
CERT Chapter Leader	P	Linda Carskadon, CERT Waldport
CERT Chapter Leader	P	Mike Eastman, CERT Newport
Teen CERT Liaison	P	Sue Graves, CERT Lincoln Co. School Dist.
CERT Chapter Leader		Vacant Position, CERT Yachats
CERT Chapter Leader Alternate	A	JoDana Bright-Taylor, CERT North Lincoln
CERT Chapter Leader	P	Lynda Engle, CERT Newport - Seal Rock
CERT Chapter Leader Alternate	P	Alexis Paul, CERT Depoe Bay
County Personnel	P	Jenny Demaris, Lincoln County Sheriff's Office
County Personnel	P	Kerry de Lisser-Shanks, Lincoln County Sheriff's Office
County Personnel	P	Peter Benjamin, Lincoln County Sheriff's Office
Sponsoring Agency	P	Don Baker, Depoe Bay Fire and Rescue

General Public at Large - Guests

Delegate	Raul Grimes, CERT North Lincoln
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